

# Privacy Notice

SO Charitable Lottery ('the Lottery') is jointly provided by South Oxfordshire District Council ('the Promoter') and Gatherwell Ltd ('Gatherwell'). The Promoter is the Data Controller and Gatherwell is the Data Processor. This Privacy Notice sets out the way in which your personal data will be used, the basis for doing so and the other information required to be provided to you pursuant to the Data Protection Act 2018.

## What personal data we collect

For lottery players we currently collect and process your name, contact details such as address and email address, your date of birth, your payment details, your IP address.

For good causes we need details of your good cause, such as the charity number and bank details, but also personal data of contacts for your organisation. Currently we collect and process your name and contact details although we may directly request additional information about your organisation.

## How we collect and use your data

In most cases, we will only have personal data that you provide to us and this is normally submitted directly through the Lottery website.

For Lottery players we need information to verify your age and identity to ensure you meet the minimum participation age (currently 16 years for this Lottery) and to manage your Lottery account. We will also collect payment details from you to enable you to pay for your lottery tickets. If you do not wish to provide this information, unfortunately you will not be able to participate in the Lottery.

For good causes we need to collect information to verify that your organisation qualifies to be part of the scheme and to contact you regarding participation in the scheme.

The lawful basis in data protection terms for the collection and processing of your personal data is that you have given your consent. We could not operate the Lottery and benefit good causes without it, and your rights and freedoms are not prejudiced by this.

You have the right to withdraw consent at any time and you can do this by notifying us in writing by email to [support@socharitable.co.uk](mailto:support@socharitable.co.uk). If you do withdraw your consent, it will not affect the lawfulness of any processing for which we had consent before you withdrew it.

## How we store your personal information

Gatherwell securely stores your information within cloud hosted software, hosted in the United Kingdom and provided by Rackspace Technology Inc.

We will only keep your information for as long as is necessary to enable your participation in the Lottery. Once you no longer participate in the Lottery, we do have statutory or professional reasons which may require us to continue to retain your personal data. As standard we keep data for three (3) years from the user's last point of activity on the website and financial transaction data for seven (7) years from the date of transaction. As Direct Debit users come with a lifetime guarantee, as standard we hold this user data indefinitely.

## **Who we share your data with**

Gatherwell collects your personal data on behalf of the Promoter to administer the Lottery. We will share your data with the good causes you choose to support to enable the good causes to understand their supporter base. The good cause may also use this information to communicate with you about the Lottery if you consent to it. This information is shared pursuant to the contract between the Promoter and Gatherwell to conduct the Lottery.

We don't use any computers or automated means to make decisions about you based on the information that you provide.

We engage reputable third parties to provide us with software functionality to assist us in processing your personal data, necessary to enable us to effectively deliver the Lottery. Those third parties are engaged on terms that incorporate the standard contractual clauses, ensuring your rights under the Data Protection Act 2018 are maintained and exercisable. Should you wish to obtain a copy of the terms, you may request them from Gatherwell.

## **Your rights over your data**

You have a number of legal rights in respect of your personal data which are: the right to be informed about how it is being used and why; the right of access to it to check that we are acting lawfully and, in some cases, the right to rectify it or to have it erased; the right to restrict our processing of it; the right of data portability.

If you have any concerns about our use of your personal information you can contact the data controller, South Oxfordshire District Council, through their website <https://www.southoxon.gov.uk/south-oxfordshire-district-council/about-the-council/privacy/privacy-policy/> or by emailing [data.protection@southandvale.gov.uk](mailto:data.protection@southandvale.gov.uk).

You can also complain to the Information Commissioner's Office (ICO) if you are unhappy with how we have used your data. The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113  
ICO website: <https://www.ico.org.uk>

## How we use cookies

Cookies are very small text files that are stored on your computer when you visit some websites.

We use cookies to help identify your computer so we can tailor your user experience, track shopping basket contents and remember where you are in the order process.

You can disable any cookies already stored on your computer, but these may stop our website from functioning properly.

### **The following is strictly necessary in the operation of our website.**

This website will:

- Remember that you are logged in and that your session is secure. You need to be logged in to complete an order.

The following are not strictly necessary but are required to provide you with the best user experience and to tell us which pages you find most interesting.

### **Functional cookies**

This website will:

- Track the pages you visit via Google Analytics.

This website will not:

- Share any personal information with third parties.

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