

# CLIMATE ACTION PLAN

# PERFORMANCE REPORT

2022/23

QUARTER THREE

JANUARY 2023





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# Introduction

The South Oxfordshire District Council **Climate Action Plan** (CAP) 2022-24 sets out to demonstrate and deliver the council's commitment to the Corporate Plan objective of taking Action on the Climate Emergency and target of becoming a carbon neutral council by 2025.

Progress on the actions and outputs in the CAP are reported quarterly, in line with the council's Corporate Performance Management Framework. This report is the second iteration, and it is expected that it will evolve in line with the approach to Performance Management being embedded by the council, as well as from feedback from senior officers and Members. This report provides a strategic overview of the climate action performance across the council for Quarter three 2022/2023 (01 October to 31 December 2022) and should be reviewed in context with the council's quarterly **Corporate Plan Performance Report**. The council's **greenhouse gas emissions** are also reported and published annually.

The CAP is one piece of a much larger picture, consisting of national, regional and local initiatives and plans all of which influence our priorities. The CAP was designed to be a live document, where quarterly progress reporting may result in the reprioritisation or refocusing of actions by Cabinet where necessary.

# Quarter context

## Environment Act

The Environment Act received its royal assent in November 2021 and covers a broad range of issues across the four priority areas of air quality, biodiversity, water and waste. The Act is a vehicle for a number of different environmental policies and sets out the legal framework for significant reforms to local authority waste and recycling services, as well as creating new statutory duties for local authorities on nature recovery. This quarter, on 16 December 2022, HM Government published its legally binding environmental targets. The publication of these targets will be followed in January 2023 by the publication of the Governments Environmental Improvement Plan which will set out more detail how it intends to achieve the targets, including setting interim targets. The targets require us to:



Halt the decline in species populations by 2030, and then increase populations by at least 10% to exceed current levels by 2042



Restore precious water bodies to their natural state by cracking down on harmful pollution from sewers and abandoned mines and improving water usage in households



Deliver our net zero ambitions and boost nature recovery by increasing tree and woodland cover to 16.5% of total land area in England by 2050



Halve the waste per person that is sent to residual treatment by 2042



Cut exposure to the most harmful air pollutant to human health – PM2.5



Restore 70% of designated features in our Marine Protected Areas to a favourable condition by 2042, with the rest in a recovering condition



## Extreme weather

At the end of quarter three, the Met Office confirmed 2022 was the warmest year on record in the UK. The mean temperature across the 12 months of 2022 was 10.03 degrees Celsius, exceeding the previous high of 9.88 degrees Celsius recorded in 2014. The head of the Met Office National Climate Information Centre said “the UK surpassing an annual average temperature of 10°C is a notable moment in our climatological history.” The extreme temperatures experienced last quarter, including the recording of a temperature of over 40°C for the first time in the UK in July 2022, contributed to this moment in history.

## Impact of rising energy costs

The cost-of-living crisis continued this quarter, with rising energy costs being of particular concern. Reducing energy use and making homes more energy efficient are important steps to tackling climate change, and incentive to do this has increasingly important financial benefits too. This quarter energy regulator Ofgem officially approved a National Grid scheme that will offer discounts to customers who cut their electricity usage during peak times.

## COP27

During quarter three, the 27th UN Climate Change Conference of the Parties (COP27), was held 6 to 20 November in Sharm el-Sheikh, Egypt. A new global climate pact - the Sharm el-Sheikh Implementation Plan - was agreed at the COP27 summit, which included a commitment by richer nations to give money to developing nations to help them recover from the damage and economic losses caused by the ongoing effects of climate change. This money will support nations most vulnerable to climate change to prepare for further, future impacts. Other agreements at the summit included sections on forests and ‘nature-based solutions’ for the first time, alongside food and the recognition of links between food shortages and climate change. In Egypt countries committed to a four-year programme to discuss solutions to ongoing food issues.

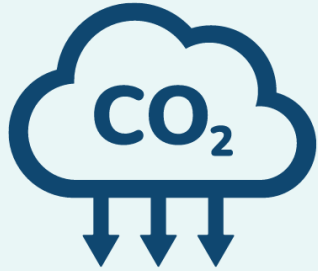
## COP15

Shortly after COP27, global leaders and ministers met again at the UN COP15 biodiversity summit in Montreal, Canada, 7 to 19 December. At COP15, nations adopted the Kunming-Montreal Global Biodiversity Framework, agreeing to conserve and manage at least 30 percent of the world’s lands, inland waters, coastal areas and oceans.





# Quarter three performance highlights



We included a **Carbon Reduction** and **Energy Efficiency** score and weighting to our standard contract evaluation criteria

We collaborated with county partners on developing the **Oxfordshire Net Zero Route Map and Action Plan** final draft

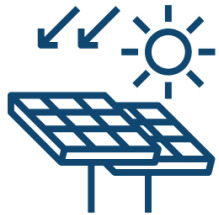


**£34,000**

The amount of **grant funding** we awarded to the voluntary sector and town and parish councils to take climate action and restore nature



We endorsed the **Oxfordshire Food Strategy** (Part One) principles and framework for delivery

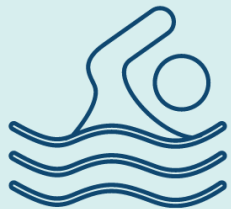


We applied to the Public Sector Decarbonisation Scheme for funding towards the installation of **solar panels and air source heat pumps** at Cornerstone Arts Centre, Didcot



We published new **guidance and support documents** with information on how to incorporate energy efficiency measures in development proposals and retrofitting for existing buildings

We reviewed the climate action information on our website and published seventeen new pages under a refreshed **'Action on Climate and Nature'** section



We applied to the Department for Environment, Food and Rural Affairs for **'bathing water status'** for a mile stretch of the River Thames in Wallingford





## GOAL

To make climate action inherent in all the council's work by designing and updating our policies, strategies and governance with the climate emergency at their core

See Theme 1 performance updates against all reporting measures on page 14

# THEME 1 Our ways of working

## QUARTER THREE ——— KEY ACTIVITIES ———

In quarter three, a review was undertaken of all report and decision-making templates, to ensure they contain a climate implications section, this helps officers to consider climate risks at an early stage when developing projects and making decisions. This review found that all decision-making templates now contain a climate implications section. During quarter three the standard evaluation criteria, used when assessing bids for contracts, was also updated to include Carbon Reduction and Energy Efficiency scoring and weighting as mandatory. The percentage weighting can be increased subject to requirements for different contracts. These actions are key to progression of our aim to ensure the climate and environmental impact of our work is considered and embedded within our day-to-day activities and processes.

In addition, the Housing Delivery Strategy was approved this quarter, with one of the four themes of the strategy being 'Planning for well-designed net-zero carbon housing'. The delivery strategy helps the council's aim to tackle the climate emergency and to reduce carbon emissions by encouraging developers to use sustainable materials while building well-designed energy efficient housing. It also aims to encourage housing providers and residents to access grant funding to help retrofit their homes to reduce their carbon footprint.





## GOAL

To plan and deliver services to our residents in ways that reduce carbon emissions and prepare our district for future ways of living

# THEME 2 Our service

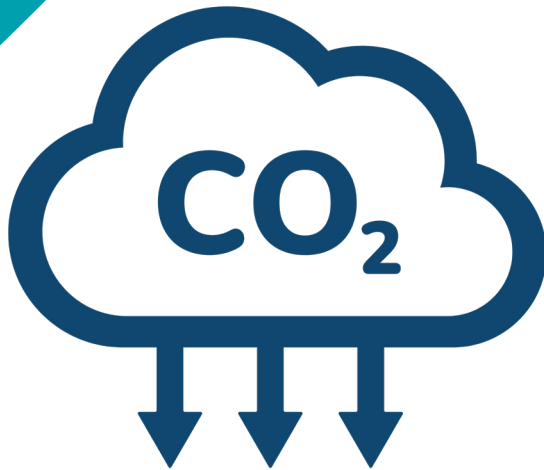
See Theme 2 performance updates against all reporting measures on page 22

## QUARTER THREE ——— KEY ACTIVITIES ———

To reach the council's target of being a carbon neutral council by 2025, we are reviewing all the services that the council delivers. This includes the waste collection service which accounts for just over 40% of our greenhouse gas emissions. In quarter three the new waste round optimisation changes started. These were designed to make the rounds more efficient across the district and reduce the fuel used by the waste collection vehicles.

This quarter a contract was awarded to consultants and work began on the new Air Quality Action Plans. These plans will give details on how air quality issues can be tackled and how we will work with local communities to make a difference.

During quarter three, new validation requirements were developed which will require all planning applications from quarter four onwards, to include a Sustainable Design Measures Statement (SDMS). The SDMS will include details of energy efficiency measures and support officers to measure the environmental impact of developments.





## GOAL

To create a culture of climate action amongst staff and councillors in the workplace

# THEME 3 Our people

See Theme 3 performance updates against all reporting measures on page 26

## QUARTER THREE ——— KEY ACTIVITIES ———

To support staff to understand more about climate change and put climate action at the forefront of their work, an online training module on climate change was finalised and uploaded to the LEAH online staff learning platform. The module includes information on understanding climate change, how we can respond to climate change, the South and Vale story so far and how climate action is a role for everyone.

This quarter, in alignment with our aim to ensure there is relevant skill and capacity to support grant application writing and bidding for climate related funds, a submission was made to HM Government's Public Sector Decarbonisation Scheme for funding towards the installation of solar panels and air source heat pumps at Cornerstone Arts Centre, Didcot. Award notification is anticipated in January 2023.





## GOAL

To approach our land management with sustainable and climate-friendly best practices

# THEME 4 Our land

See Theme 4 performance updates against all reporting measures on page 28

## QUARTER THREE ——— KEY ACTIVITIES ———

Our commitment to enhancing biodiversity council owned land continued this quarter, with officers working on an awareness campaign to explain how we are enhancing the biodiversity of our grasslands and giving plants the chance to grow and provide nectar for pollinators by relaxing our current cutting regimes, ahead of the 2023 maintenance season. The promotional campaign running alongside this work will also aim to encourage community engagement with the ethos of the scheme.

A new scheme was developed this quarter, to plant trees on five sites in Didcot and Woodcote and to develop an area of wildflower meadow on a site in Didcot.





## GOAL

To decarbonise our buildings and their operations to ensure they are fit for the future

# THEME 5 Our buildings

See Theme 5 performance updates against all reporting measures on page 30

## QUARTER THREE ——— KEY ACTIVITIES ———

To progress the council's aim to ensure our buildings are fit for the future, in quarter three we issued a tender invitation to produce decarbonisation assessments for all our remaining leisure facilities in South Oxfordshire. In addition, work to procure an architect team to design net-zero homes on a council owned site at Didcot Broadway progressed and a submission was made to HM Government's Public Sector Decarbonisation Scheme, for funding towards installation of solar panels and air source heat pumps at Cornerstone Arts Centre, Didcot.



## GOAL

To guide and support the district's businesses, voluntary sector and communities to take action on the climate emergency



# THEME 6 Our communities

## QUARTER THREE ——— KEY ACTIVITIES ———

In line with the council's aims to work with communities, businesses, the voluntary sector and residents to address the climate emergency, this quarter we successfully delivered the Didcot Eco Fair, which hosted 37 local businesses who are all involved positive climate action.

We have continued to deliver our strategic climate communications plan, sharing appropriate information on a variety of climate issues. For example, 'National Tree week' held at the beginning of the tree planting season and promoting the opportunity to claim a free tree for planting in your garden. We also employed a new dedicated climate communications officer who helped undertake a complete a revamp of the climate and biodiversity web pages. Seventeen new webpages have now been published in the 'Action on Climate and Nature' section.

As part of the council's ongoing activity to respond of the cost-of-living crisis and recognising the links this has with the importance of energy saving, we also added a new website section on 'Reducing your energy cost' to provide information on energy efficiency and the grants available for home improvement.



See Theme 6 performance updates against all reporting measures on page 34



## GOAL

To work in partnership to reduce carbon emissions across the district and support county-wide initiatives, making a greater impact together

See Theme 7 performance updates against all reporting measures on page 40

# THEME 7 Our partners

## QUARTER THREE ——— KEY ACTIVITIES ———

The CAP aims to build on the council's partnership work as key to achieving our climate emergency targets. To this end, officers have worked to ensure the tender brief for Oxfordshire's Strategic Economic Plan reflected our aspirations for clean and environmentally sustainable growth. In addition, we are continuing our work with other Oxfordshire councils to develop the final draft of the Oxfordshire Net Zero Route Map and Action Plan, to ensure it is deliverable and will have the biggest possible impact.

During quarter three, officers also engaged with Oxfordshire County Council to start looking at developing a county wide plan to help communities become more resilient to climate change. It is envisaged that areas which are particularly vulnerable to hotter, dryer summers, wetter and warmer winters, and extreme weather will be identified and steps that can be taken to mitigate the risks, such as information sharing, investment in infrastructure and building, and enhancing the natural environment. This work will continue throughout 2023.

In quarter three, an application was made to the Department for Environment, Food and Rural Affairs for bathing water status for a stretch of the River Thames at Wallingford.

If bathing water status is awarded, Thames Water would be legally required to treat waste outflows to a much higher standard, ensuring that bacteria harmful to the health of people and wildlife would be removed before the water can be released into the river. During the bathing season, from May to September each year, the Environment Agency would also be required to monitor the water quality. The outcome of the application is anticipated in spring 2023.



## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW1	Update the Corporate Delivery Framework to include considerations for climate impact and carbon emissions	Report on the climate impact and carbon emission considerations included in the Corporate Delivery Framework providing examples	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	In Q3, a proposed approach for considering climate impacts in the Corporate Delivery Framework was drafted and is being reviewed.		
WOW2	Implement internal governance to progress and monitor the Climate Action Plan	Update on the internal governance including its structure and approach to progressing and monitoring the Climate Action Plan	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	Action WOW2 completed in Q2 2023/2023.		
WOW3	Publish an internal toolkit with guidance for staff on how to assess the climate implications of projects and proposals	Update on the content of the toolkit and examples of projects and proposal that have used learning from the toolkit for the climate implications section of reports	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	In Q3, officers researched approaches for assessing the climate implications of projects and proposals which could be incorporated into our processes. A discussion was held with another Oxfordshire council to learn about the development and implementation of their Climate Assessment Impact tool. Subsequently officers have considered whether the introduction of a similar tool could fit with our guidance and whether an approach and methodology similar to our Equalities Impact Assessment could be suitable for considering climate considerations. This work will develop and continue into Q4 2022/2023.		This action is slightly behind schedule as the toolkit will need to work in tandem with the Corporate Delivery Framework which is currently under review. The tool will be tested in Q4 with a view to launch in Q1/Q2 2023/24.



## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW4	Develop and implement measures for monitoring procurement contracts based on carbon emissions and climate action	Update on monitoring of procurement contracts based on carbon emissions and climate action, providing examples of relevant contracts	Medium Term (2 years)	Cabinet Member for Finance and Property Assets	Head of Finance	In Q3, soft market testing and demonstrations were had with ScanMarket and a quotation has now been received. The next step is for a funding request to be discussed before this can progress. For applicable contracts we are now using HM government's Carbon Reduction Plan template. This template was used for the Playground Maintenance contract, but unfortunately no bids were received for this contract, so officers were unable to review and evaluate its suitability. The template is also being used as part of the evaluation for the Waste Transfer Station contract and others, which will provide further opportunity.		A suitable tool has been identified - discussions to take place in Q4 on bringing this forward.
WOW5	Update the contract evaluation quality scoring procedure to include carbon reduction criteria	Report on how the contract evaluation quality scoring criteria has been updated to include carbon reduction criteria, providing examples of relevant awarded contracts	Short Term (1 year)	Cabinet Member for Finance and Property Assets	Head of Finance	The standard contract evaluation criteria now includes Carbon Reduction & Energy Efficiency at 10% weighting as mandatory. It is important to note the weighting can be increased subject to each requirement.		
WOW6	Deliver staff training on the Procurement Strategy which includes understanding of carbon reduction objectives and criterion	Percentage of staff who completed the procurement training quarterly / report on how the training has impacted procurement contracts, providing relevant examples	Short Term (1 year)	Cabinet Member for Finance and Property Assets	Head of Finance	Staff training on carbon reduction objectives and criterion will form part of the Procurement Strategy training due to be delivered end January / early February 2023. The Senior Management Team will be first to receive the training which will then be delivered on a team by team basis during Q4.		

## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW7	Conduct a review of all report writing templates, adding a climate implications section where missing	Percentage of report writing templates that include a climate implications section / narrative on the updates to report writing templates	Short Term (1 year)	Cabinet Member for Partnerships and Legal Democratic	Head of Legal and Democratic	At Q3 2022/2023 all decision making report templates were reviewed and 100% now contain a climate implications section.		
WOW8	Divest direct investments from environmentally harmful activities where possible, whilst protecting the security of tax-payer funds	Narrative update detailing changes which have included climate elements into financial decision making	Short Term (1 year)	Cabinet Member for Finance and Property Assets	Head of Finance	The three major credit rating agencies have now developed their rating methodologies to include an evaluation of Environmental, Social and Governance (ESG) risks within counterparty credit ratings. The council uses the credit ratings to assess investment risk of current and potential counterparties.		
WOW9	Incorporate a policy statement on environment/ social/governance factors in the financial implications section of reports	Update on the statement included in Council templates under financial implications	Short Term (1 year)	Cabinet Member for Finance and Property Assets	Head of Finance	No progress to report in Q3 2022/23.		
WOW10	Engage with the council's investment portfolio to ask for and review their carbon reduction plans as part of decision making for the treasury management strategy	Number of investment portfolios reviewed for their carbon reduction plans / narrative on any changes in investments based on investment portfolio carbon reduction plans / percentage of Council portfolio in Paris Agreement aligned companies	Short Term (1 year)	Cabinet Member for Finance and Property Assets	Head of Finance	No progress to report in Q3 2022/23.		Given workloads in the strategic finance team it may not be possible to facilitate much progress on this objective during Q4.



## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW11	Review internal audit processes and where appropriate include risk considerations for the climate emergency	Report on how the internal audit processes have been updated to include carbon emission considerations	Short Term (1 year)	Cabinet Member for Finance and Property Assets	Head of Finance	Action WOW11 is now complete and considered Business as Usual. Climate risks are considered in every audit we perform, following implementation of an updated audit scoping document.		
WOW12	Refine criteria for community infrastructure levy (CIL) funding to maximise opportunities for including carbon reduction measures in projects and supporting climate action projects	<p>Narrative update about work in this area to include detail of new CIL spending strategy, communication with parishes</p> <p>Quantitative elements - CIL Spend broken down by type, by parish</p>	Medium Term (2 years)	Cabinet Member for Planning	Head of Finance	Recommendations for allocation of CIL in the 2023/24 provisional capital programme to be considered as part of the budget setting process and allocations to be reported in Q4. Delivery of any CIL funded project will involve consultation with Climate Action Team. No CIL funded projects were approved during Q3.		
WOW13	Promote community infrastructure levy (CIL) criteria to all relevant staff to ensure they maximise carbon emission reductions in all CIL projects	Percentage of CIL projects that include carbon emission reduction considerations/ relevant project proposals, providing examples	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Finance	Recommendations for allocation of CIL in the 2023/24 capital programme to be considered as part of the budget setting process and allocations to be reported in Q4. Delivery of any CIL funded project will require consultation with Climate Action Team.		

## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW14	Include more ambitious climate criteria in the conditions of our affordable housing grant funding	Updates on changes to the climate criteria of the affordable housing grant funding and how this has impacted new affordable housing developments, providing examples	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Housing and Environment	Housing Delivery Strategy has been approved, with one of the four themes being "Planning for well designed net-zero carbon housing". No projects were approved for South during Q3.		New criteria on affordable housing funding may be presented in Q4 or in Q1 of 2023/24. It is important that the new policy and process has been fully checked and considered before approval by councillors.
WOW15	Include policies in the Joint Local Plan that will help deliver zero carbon development and encourage more sustainable choices	Narrative update on sustainable and net zero planning policies being developed and included in the emerging JLP	Long Term (2 years plus to deliver)	Cabinet Member for Planning	Head of Policy and Programmes	In Q3, officers drafted a brief for a Net Zero Carbon study, to go out to procurement early in 2023. This new study will provide a consistent basis for plan-making and implementation across both districts, for both the Joint Local Plan and Neighbourhood Plans. This evidence will help us ensure that through planning policy, we respond to the climate emergency, set robust evidence-based carbon reduction targets and deliver net zero carbon development.		



## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW16	Produce an options paper for setting up a carbon offsetting scheme for developers as part of the new Joint Local Plan	Report on options paper development and suggested ways forward	Long Term (2 years plus to deliver)	Cabinet Member for Planning	Head of Policy and Programmes	In Q3, officers prepared a draft brief on a Net Zero Carbon study, and using this, will during 2023 obtain specialist advice on questions like 'Could offsetting help us reach net zero carbon status? If so, what should it include? Should we allow offsetting if policy requirements cannot be met? What options do we have regarding setting up a potential carbon offsetting scheme for developers?' The results will help shape the Joint Local Plan. Work on this action is likely to be incorporated into the Joint Local Plan rather than progressed as a separate options paper.		Likely to incorporate work in Joint Local Plan rather than separate options paper.
WOW17	Produce an options paper for pool electric vehicles for use by council staff to reduce emissions from business mileage, implementing if approved	Update on the development of options paper for piloting pool electric vehicles, including on the carbon emission savings and decision making progress	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	During Q3, Senior Officers received a presentation which included details of work done by the Energy Saving Trust which tried to demonstrate that there is a business case for EV pool vehicles. In addition to this, officers have been exploring the possibility of electric vehicle car clubs operating from council car parks as a one-year trial. If the trial is agreed during 2023/24 then officers will consider the feasibility and implications of S&V council staff using EV car clubs whilst carrying out council business.		

## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW18	Develop and implement an internal communications plan to keep staff updated on climate action work, including useful advice and guidance on how to incorporate climate action into projects and programmes	Data on the number of internal communications campaigns on climate action work and a narrative update on the type of information shared and any feedback from staff on the use of the information	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3, through the weekly staff email update and Jarvis news items, staff were informed about climate action projects, including the National Tree Week national campaign, Didcot Eco Fair and the application to DEFRA for Bathing Water status at Wallingford Beach. Staff were also alerted to green job opportunities and volunteering opportunities for National Tree Week.		
WOW19	Move to a digital by default approach for virtual meetings where possible given the current conditions around decision making in Local Government	Percentage of virtual meetings taken place, benchmark to include CEAC, Scrutiny, Cabinet and Council meetings	Short Term (1 year)	Cabinet Member for Democratic and Legal Services	Head of Legal and Democratic	Action WOW19 is complete. All meetings are held remotely where legally permitted.		
WOW20	Improve our use of existing technology to move to digital by default working	Update on the use of technology for meetings; data on % of MFD printing	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	Action WOW20 is business as usual following relocation to Abbey House - as at Q2 2022/2023, Room 1 at Abbey House was enhanced with MS Teams Rooms technology which improves the hybrid meeting experience. Committee and staff based meetings can be held both face-face and online simultaneously providing for a more natural committee experience. The move to Abbey House has resulted in reduction of MFDs being deployed to the main office by 5 devices; reducing both energy and toner consumption.		



## Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW21	Develop and implement an anti-idling policy for staff and contractors on council business, to ensure engines are turned off when appropriate	Update on the development of the policy and examples of anti-idling implementation from staff and contractors	Medium Term (2 years)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Corporate Service	No progress to report Q3 2022/2023		

## Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD1	a) Prepare new waste management approach to align with provisions of the Environment Bill	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill		Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	During Q3, work continued on developing the strategic approach to future waste services to help inform preparations for the new waste contract.		
SD2	b) Specify new waste management contract with route optimisation, collection frequency and vehicle size to minimise carbon emissions	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	During Q3, the council undertook the new waste round optimisation changes. These changes are designed to make the rounds more efficient and reduce the fuel used by waste collection vehicles.		
SD3	c) Trial electric refuse vehicles and other relevant vehicle options, to identify the most suitable vehicles for reducing carbon emissions whilst maintaining service delivery	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	No progress to report Q3 2022/2023.		



## Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD4	d) Replace end of life waste collection vehicles with electric fleet where range available allows	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	No progress to report Q3 2022/2023.		
SD5	Explore opportunities for a new waste depot including research into renewable energy supplies	Update on proposals for a new waste depot, including potential carbon reduction figures	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	In Q3, opportunities continued to be explored and development is on track for a report to be presented to members in Q4 2022/2023, with an update on discussions and some options for decision.		
SD6	Develop a business case and implement a delivery plan for council vehicles to be zero emission by 2025, where available on the market	Data on potential carbon reduction savings from switching vehicles to zero emission; narrative report on business case development and delivery plan for doing so, including market options for EVs	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	A presentation was given to senior managers 30 November seeking to demonstrate that there is a business case for changing the majority of council vehicles to EVs and detailing suitable vehicles available on the market. The development of delivery plans is now the responsibility of the relevant teams managing the facilities and grounds maintenance fleets [note: progress on the waste fleet is reported in action SD4].		

## Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD7	Install electric vehicle (EV) charge points in council depot and other locations as necessary to meet needs of council fleet	Data on the number of EV charge points installed for use by council fleet; narrative update on the location of the EV charge points and how they meet the needs of the council fleet	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	A planning application was submitted for long term ground maintenance depot on Vale land at Great Western Park. If approved, this will be the location for an EV fleet for the Grounds Maintenance service if a decision is taken to pursue this as part of a programme of vehicle replacement.		Zero EV charge points at Q3 2022/2023.
SD8	Feedback on planning applications to include signposting to information sources to improve the energy efficiency of proposals	Data on the percentage of applications that include sign posting to energy efficiency advice	Short Term (1 year)	Cabinet Member for Planning	Head of Planning	During Q3 new validation requirements have been developed that will require all planning applications to include a Sustainable Design Measures Statement (SDMS). The SDMS includes details of energy efficiency measures, this will be a requirement for all planning applications from Q4 2022/23. The SDMS will become BAU from Q4		
SD9	Update the council planning and development webpages to signpost to advice on energy efficiency considerations for inclusion in planning applications	Update on the energy efficiency information provided on the council webpages; data on the number of clicks on the links	Short Term (1 year)	Cabinet Member for Planning	Head of Planning	In Q3, the planning team worked with the Climate and Biodiversity Team to draft guidance and support on our websites on the incorporation of energy efficiency measures in development proposals and retrofitting of measures into existing buildings. This information will be added to the website in Q4.		



## Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD10	Work with our town and parish councils who are developing projects that reduce carbon emissions locally by providing advice on planning permissions needed for their projects to be a success	Report on support provided to town and parish councils on their carbon reduction projects; data on number of carbon emissions reduction projects submitted by town and parish councils	Short Term (1 year)	Cabinet Member for Planning	Head of Planning	Action SD10 is business as usual - as at Q1 2022/2023, Town and Parish Engagement sessions are held monthly where representatives from the Town and Parish Councils can meet with officers (a Service Manager and Team Leader) to discuss planning matters. This is the forum through which Town and Parish projects can be discussed and advice around planning-related carbon emissions offered.		
SD11	Support the implementation of the air quality action plan across the district	Comms relating to AQ initiatives and metrics relating to AQ	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	In Q3 a contract was awarded to consultants and work began on the new Air Quality Action plans. Research has been undertaken and results will be analysed in Q4 before a long list of actions is considered. The final draft Air Quality Action Plan will come forward for formal consultation in year 2023/24.		

### Theme 3: Our people - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
P1	Provide all-staff and councillor training on the council's climate action plan and carbon literacy	Data on percentage of staff that have taken the climate action plan training; narrative on how staff have integrated the training into their work, using case studies	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3, an online training module on climate change was finalised, approved and uploaded to the LEAH online learning platform. An initial draft of the communications plan for the launch of the module was also started in Q3, ready for promotion of the module to all-staff in Q4.		
P2	Provide enhanced specialist training on latest carbon reduction or climate action approaches to relevant staff and councillors	Data on percentage of specialist training delivered to staff; narrative on how staff identify the training they need and how they have used the training in their work	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services / Head of Policy and Programmes	No progress to report Q3 2022/2023. To follow after implementation of CAP Action P1.		
P3	Ensure there is relevant skill and capacity to support grant application writing and bidding for climate related funds, maximising the opportunities to include carbon emissions reductions and energy efficiency in all projects	Dedicated bid writing resource secured; Data on the number of applications to grants and funds that relate to climate action and carbon emission reduction; narrative report on grant writing skills and training that has taken place to maximise opportunities on bid writing	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	<p>During Q3 a submission to the Public Sector Decarbonisation Scheme Phase 3b (PSDS3b) was made, for funding toward installation of solar panels and air source heat pumps at Cornerstone. The application reached the technical analysis stage, and officers attended project delivery meetings. Salix, the funders, were satisfied with the application from a project delivery perspective. Award notification is expected in January 2023.</p> <p>This quarter officers also supported Oxfordshire County Council's application to the Home Upgrade Grant Phase 2, which will support homes defined as off the gas grid to install energy efficiency measures.</p>		



### Theme 3: Our people - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
P4	Implement a green travel plan for all staff and councillors, including a digital by default approach where possible to reduce travel	Data on staff mileage once this plan is implemented and narrative report on the changes to staff travel as a result of the plan	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	No progress to report Q2 2022/2023.		
P5	Set up green champions network for interested staff to support climate work	Report on outcomes of green champion network meetings, including case studies of green champions to highlight key areas of work and impact of the champions	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	In Q3, work continued on scoping the aims, ethos and structure of the green champions role and network. A draft options paper for different champion models and options was started in Q3 and will be presented to senior managers in Q4. The new online training module on climate change for all-staff, asks officers to email the climate and biodiversity team if they are interested in being a future green champion, to capture interested staff ready for when the network is launched.		
P6	Incorporate climate action opportunities within council volunteering scheme for staff	Data on the number of climate action opportunities within council volunteering scheme and data on the number of take up of these opportunities; case studies from staff on how they have engaged with this opportunity	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	No progress to report Q2 2022/2023.		

## Theme 4: Our land - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
L1	Following the grounds maintenance operational review, update grounds maintenance operations to enhance biodiversity and tree cover including considering the need for mowing, opportunities to allow for wilding, and reducing the use of pesticides and herbicides where possible	Report sharing the updates to the grounds maintenance operations that address the climate emergency and how they support biodiversity	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	During Q3, Officers have been preparing an awareness campaign on how we are increasing the biodiversity of our grasslands, by decreasing cutting regimes ahead of maintenance season in 2023.		During Q4 Officers will review our amenity sites to determine where further relaxations of mowing can take place, with a view to rolling a new maintenance regime out during the 2023/24 season.
L2	Identify sites for new tree planting and wilding opportunities on Our land or through partnership opportunities on privately owned land to support natural carbon capture	Report on identification of sites for new tree planting opportunities, including plans to plant trees on these sites	Medium Term (2 years)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	In Q3 work has progressed to identify a suitable location for a wildflower meadow in Didcot, with five other sites identified in South Oxfordshire for standard tree planting. No community tree planting applications received in Q3. A partnership opportunity has been identified to plant more trees and wildflowers at a site in Wallingford.		
L3	Prepare a business case and, if approved, implement a local renewable energy project, such as a solar farm, to address unavoidable council emissions	Data on the amount of renewable energy produced and emissions offset; narrative update on the progression of plans for this project and how the renewable energy produced neutralises council emissions	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	A potential solar farm project at a site owned by South Oxfordshire is being considered. An initial study to prepare a financial business case, identify possible commercial arrangements and review the suitability of the grid connection is being pursued.		Complex project with multiple options.

## Theme 4: Our land - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
L4	Deliver the Park and Charge scheme, installing EV charge points in our car parks, in partnership with Oxfordshire County Council	Data on the number of EV charge points installed in council car parks; narrative update on the partnership approach for delivering this project	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	Action L4 complete in Q2 2022/2023.		
L5	Develop an options paper for installing public EV charging points on additional council premises, including funding sources available	Update on the business case development for installing public EV charging points; data on energy use of the points, including how much charge they provide to EVs	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	No progress to report Q3 2022/2023.		Officers are aware of town councils like Watlington that have been successful in installing EV charging points from gov. grants. Working in partnership with OCC, we have discussed promoting and informing other parish councils how Watlington PC have been successful during in Q4, to share learning.



## Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B1	a) Complete energy efficiency and site decarbonisation assessments for all leisure centres	Data on the energy efficiency of all leisure centres; narrative report on site decarbonisation assessments, with projections for how the sites will be decarbonised	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	During Q3 decarbonisation assessments were tendered and commissioned for leisure facilities. Contract award is expected in January 2023.		
B1	b) Following site assessments of leisure centres, prepare for external funding opportunities, including soft market testing	<p>Narrative update relating to external funding utilisation, both funding received direct to the Council, and projects which have received part external funding or are in progress if not already delivered</p> <p>Specific elements which should be included - proportion of spend on leisure/ community facilities vs amount funded by Council; externally funded Capital schemes; total external funding received figure</p>	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	When site assessment work has been undertaken (SeeB1a) the information will be assessed for future funding opportunities.		

## Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B2	a) Complete energy efficiency and site decarbonisation assessments for all non-leisure operational properties	Data on the energy efficiency of all non-leisure centres; narrative report on site decarbonisation assessments, with projections for how the sites will be decarbonised	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	The assessment for Cornerstone has been completed and a funding bid made. During Q3 work commenced on survey work for other key buildings which is currently out to tender.		
B2	b) Prepare for external funding opportunities for non-leisure properties, particularly properties with an end-of-use heating plant, including carrying out soft market testing	<p>Narrative update relating to external funding utilisation, both funding received direct to the Council, and projects which have received part external funding or are in progress if not already delivered</p> <p>Specific elements which should be included - proportion of spend on leisure/ community facilities vs amount funded by Council; externally funded Capital schemes; total external funding received figure</p>	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	During Q3 a submission to the Public Sector Decarbonisation Scheme Phase 3b (PSDS3b) was made, for funding toward installation of solar panels and air source heat pumps at Cornerstone. The application reached the technical analysis stage, and officers attended project delivery meetings. Award notification is expected in January 2023. When site assessment work has been undertaken for other sites, the information will be assessed for future funding opportunities.		

## Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B3	Prepare plan for Didcot Broadway site using sustainable designs and low carbon and water efficient standards, as well as including the provision for infrastructure that supports sustainable transport and has considered waste and recycling facilities	Report on the sustainable design and low carbon and water efficient standards used in the plans for the Didcot Broadway site; data on expected energy usage of the building	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	During Q3 2022/23, the council (working with the external project manager) progressed the documentation relating to procurement of an architect led team to design net-zero homes on a council owned site at Didcot Broadway.		
B4	Prepare Didcot Gateway site project plan to achieve the Building Research Establishment's Environmental Assessment Method (BREEAM) excellent standard in addition to a 40 per cent reduction in carbon emissions compared with a 2013 Building Regulations compliant base case, and with consideration for sustainability and environmental impact throughout the design and construction of the site	Report on the carbon emission reductions and prospective energy use of the building, including sustainability and environmental impact considerations included in the plan	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Policy and Programmes	No progress to report in Q3 2022/23.		Obtaining comparative data is proving challenging due to the way energy consumption has been recorded previously. Officers will work with our design partner to seek to develop a methodology for comparing historical and projected data consumption.



## Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B5	Retrofit Cornerstone Arts Centre to ensure it is fit for purpose using energy efficient methods, including solar panels on the roof and low carbon heating system	Report on retrofit upgrades to the Cornerstone Arts Centre; data on carbon emissions savings from upgrades	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	During Q3 a submission to the Public Sector Decarbonisation Scheme Phase 3b (PSDS3b) was made, for funding toward installation of solar panels and air source heat pumps at Cornerstone. Award notification is expected in January 2023.		
B6	Include carbon and energy reduction targets in management plans for the monitoring of site operations including all leisure centres to enforce and encourage low carbon operational behaviour in council assets	Report on the changes to the carbon and energy reduction targets in the criteria for monitoring operations and report on the changes to operational procedures to meet carbon and energy reduction targets; data on carbon emissions from operations	Long Term (2 years plus to deliver)	Cabinet Member for Housing and Environment	Head of Development and Corporate Landlord	Detailed monitoring information is available for the Leisure Centres and reviewed regularly. Measurement and monitoring and target setting for other buildings will follow pending survey and work implementation.		Climate and Property Teams will meet to clarify requirements of this target in Q4.
B7	Develop a policy to agree an energy efficiency standard for new asset acquisitions and council owned builds	Update on the development of the energy efficiency standards policy for new asset acquisitions and builds, including case studies of how this has been implemented	Long Term (2 years plus to deliver)	Cabinet Member for Housing and Environment	Head of Development and Corporate Landlord	During Q3, The Strategic Property team met with officers from Property Assets, Housing and the Climate Action team to discuss way forward. Considered that an agreed approach may be preferable to a policy - further work required.		Any policy / agreed approach will need to align with acquisitions / new build projects in the pipeline.

## Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C1	Implement an external communications plan which shares updates on the climate action work undertaken by the council, and advice and guidance to residents, businesses and the voluntary and community sector on reducing carbon emissions. To include:	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3 we continued work on the actions in the Communications and Engagement Forward Plan. In November we appointed to the Climate Change Comms role and the postholder began their new role to deliver and implement the communications plan on climate-related topics, including work on new Action on Climate and Nature section for South's website.		
C2	Advice and guidance on circular economy principles and how to implement them, especially for businesses and the voluntary and community sector	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3 the Economic Development team continued their joint work programme with Oxfordshire Greentech to run sustainability events/workshops throughout the year. They executed the very popular Didcot Eco Fair which hosted 37 local businesses involved in the zero waste or the circular economy. The communications team promoted the event to which hundreds of local people attended. They are currently planning a Business Eco Fair in Thame for this year.		

## Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C3	Advice and guidance on energy efficiency of operations, including consideration for delivery options and the energy efficiency of buildings used by businesses and the voluntary and community sector	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3 additional energy efficiency advice was published on the website to help businesses and the voluntary sector, this is part of the council's response to the cost of living crisis.		
C4	Share climate friendly lifestyle changes, including ways to make homes more energy efficient	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3 the climate action team with the newly appointed Comms officer created a new Action on Climate and Nature section on the council's website to help with the promotion of climate friendly lifestyle changes including sustainable eating and travel. Work was done to promote the use of EVs with the publication of information about the completion of the Park and Charge project across Oxfordshire. The communications team continued to support the new Climate Action Oxfordshire website, led by Oxfordshire County Council, which informs people about the action they can take at home and in their community. In December the team contributed to the content by creating an article entitled 'Making savings not waste at Christmas'.		



## Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C5	Promote climate funding opportunities for businesses, voluntary and community sectors, and residents	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3 we promoted the South Oxfordshire Councillor community grants via social media and parish and district councillor newsletters, referencing the climate benefits of tree planting by local community groups during National Tree week.		
C6	Promote community sharing and reuse to reduce waste and unnecessary consumption	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3 we used our social media channel to encourage members of the community to reduce waste and unnecessary consumption, including promoting Litter Bug activity trails for children which promoted reduce, reuse and recycling waste messages. The winners were announced with a press release and social media posts in Q3. In addition there was a Christmas reduce, reuse and recycling campaign - jointly with Vale - which included a radio advertising campaign on Jack FM and a competition with recycling-based questions, the competition received more than 1,000 entries.		

## Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C7	Promote relevant housing energy efficiency schemes, including grants, to residents, landlords and housing associations	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q3, in addition to a new website section titled 'Reduce your energy cost', which was created to provide more information to the public on energy efficiency and grants available for home improvement, an extensive review was undertaken of the information available on the council's website on climate action and nature recovery. As a result, 17 new pages have been added, which include information on retrofitting.		
C8	Include in Community Employment Plans considerations for addressing the councils climate neutral targets through commitments such as green skills training, sourcing through a local and sustainable supply chain, supporting local social enterprises and charities and accessing local employment	Update on the conditions of Community Employment Plans that address the climate emergency and how they are being implemented by developers; data on the number of Community Employment Plans implemented with conditions that address the climate emergency	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	No further update in Q3 2022/23.		Without a new Local Plan in place with a requirement for Community Employment Plans, it is not possible to progress this action.

## Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C9	Support communities with their neighbourhood planning by providing up-to-date advice and guidance on climate measures and actions, encouraging climate considerations to be at the core of neighbourhood plans	Data on the number of neighbourhood plans developed; Narrative update on the types of climate actions incorporated into neighbourhood plans	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	In Q3 work continued to assist communities preparing neighbourhood plans, including the insertion of climate measures. There are 23 neighbourhood plans (including plan reviews) and one neighbourhood development order currently being prepared. In Q3 the Clifton Hampden Neighbourhood Development Order has reached pre-submission consultation stage. The neighbourhood plans for Benson (Review) and Tiddington with Albury have reached the pre-examination consultation. The council has formally commented on the neighbourhood order and these plans and where appropriate provided encouragement and advice on the development of policies, and the incorporation of measures in the case of the neighbourhood order, addressing the challenges of climate change.		
C10	Support taxi drivers in switching to electric vehicles, including reviewing options to incentivise the switch through fees and charges	Data on the number of taxi drivers driving electric vehicles and narrative update on the support to taxi drivers for doing so	Long Term (2 years plus to deliver)	Cabinet Member for Community Wellbeing	Head of Legal and Democratic	No progress to report Q3 2022/23.		This will always be a long term initiative until the Government embargo on new petrol and diesel vehicles comes into effect, but we have to recognise that the trade will not readily move to what is in reality a developing technology without readily available charging infrastructure.



## Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C11	Organise quarterly climate focused network meetings for town and parish councils, and voluntary and community organisations, linking with existing networks	Data on number of meetings held; narrative update on the agendas, outcomes and actions from the meetings	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	No progress to report in Q3 2022/23.		

## Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP1	Build relationships with town and parish councils to support and encourage their climate action initiatives	Update on how the council has worked with town and parish councils on climate action initiatives, including case studies	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	Regular climate messages were included in South & Vale News, the monthly newsletter sent to town and parish councils, including on the councillor community and capital grants for climate themed projects, national tree week, the Queen's Green Canopy and Didcot Eco Fair. A new webpage on what town and parish councils can do to address climate change was prepared and uploaded. The results from the Community First Oxfordshire survey circulated in Q2 have been delayed. In Q3 the council awarded a total of 24 community grants supporting the voluntary sector and town and parish councils to take climate action and restore nature, totalling £34,000. This represents around 25% of all awards made in Q3.		
OP2	Identify areas in our community that are most vulnerable to the effects of climate change to ensure they are properly supported and protected to promote wider community wellbeing	Update on the identification of areas most vulnerable to the effects of climate change and how the council has supported them to adapt to these changes, including through initiatives such as Better Housing Better Health	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	During Q3, officers engaged with Oxfordshire County Council to start looking at developing a county wide plan to help communities become more resilient to climate change. In partnership with OCC, areas that are particularly vulnerable to hotter, dryer summers, wetter and warmer winters, and extreme weather will be identified and steps that can be taken to mitigate the risks, such as information sharing, investment in infrastructure and building, and enhancing the natural environment. In addition, work continued on the council website and social media to help signpost vulnerable residents to the support available for the cost of living crisis, in particular to reduce energy bills.		

## Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP3	Work with Oxfordshire County Council to support active and sustainable travel infrastructure initiatives	Narrative update on work with Oxford County Council Optional quantitative metrics on the amount of new footpaths/cycle paths	Medium Term (2 years)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Policy and Programmes	During Q3 2022/23, the Didcot LCWIP continues to progress, completing Stage 1 and 2 of the plan, and moving onto Stage 3 of the Department of Transport's framework for developing LCWIP's. To ensure the plan meets local need, we launched a steering group. The aim of the steering group is to have high level overview of the LCWIP aims and ambitions and to support making key decisions within the plan. The group has membership from different representatives including parish/town councils, local authority members, user groups, voluntary and community sector and residents.		
OP4	Work with the Future Oxfordshire Partnership on a county-wide approach to reducing carbon emissions, building on the strategic vision and Pathways to Zero Carbon Oxfordshire	Update on progress on the Future Oxfordshire Partnership's county-wide approach to reducing carbon emissions, including examples of projects and programmes that address the strategic vision and Pathways to Zero Carbon Oxfordshire	Short Term (1 year)	Leader of the Council	Head of Policy and Programmes	In Q3 officers have continued to work with colleagues in other Oxfordshire councils to develop the final draft of the Oxfordshire Net Zero Route Map and Action Plan. This has included providing very detailed feedback on the draft report produced by City Science, including coordinating feedback from teams across the council. Subsequently officers also participated in regular discussions to shape the content of the action plan to ensure it is deliverable and will have the biggest possible impact.		



## Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP5	With Our partners, support the development of a coordinated retrofit programme for Oxfordshire through our role in the Environmental Advisory Group of the Future Oxfordshire Partnership	Narrative update on current/completed activities of EAG and influencing activity	Long Term (2 years plus to deliver)	Leader of the Council	Head of Policy and Programmes	In Q3 officers have continued to research initiatives that the council could undertake to scale up retrofit activity and produced a discussion paper to go to the CEEAC meeting in early Q4. A new webpage on retrofitting was written and uploaded to the website which provides an introduction to retrofitting and signposts to support available to residents. A member of the Climate and Biodiversity Team participated in a Warm Homes for Oxfordshire event organised by Friends of the Earth Oxford where opportunities for collaboration between councils and community groups related to home energy efficiency were discussed.		
OP6	Support Registered Social Landlords in applying for retrofit funding, such as Social Housing Decarbonisation Funding	Narrative update on engagement with Registered Social Landlords on retrofit funding	Long Term (2 years plus to deliver)	Cabinet Member for Community Wellbeing	Head of Housing and Environment	Decarbonisation plans were requested in Q3, and have been received from two of the largest RPs in the district. Such plans give confidence that RPs know how to apply for and obtain funding, but signposting will continue to be offered where requested. Ways to offer more support to Community Led Housing will be developed in Q4 and 2023/24.		
OP7	Use our membership of Oxfordshire Local Enterprise Partnership (OxLEP) to ensure rapid growth of the green economy	Update on the council's influence in OxLEP to ensure rapid growth of the green economy, including examples of projects and programmes that address this work	Long Term (2 years plus to deliver)	Leader of the Council	Head of Development and Corporate Landlord	In Q3, the Economic Development team worked with Policy colleagues to ensure that the tender brief for Oxfordshire's Strategic Economic Plan (SEP) reflected South Oxfordshire's aspirations for clean and environmentally sustainable growth, as captured by the definition of good growth within the Strategic Vision for 2040.		

## Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP8	Support and influence the Oxfordshire Plan 2050 ensuring climate considerations are integrated throughout the plan	Update on the development of the Oxfordshire Plan 2050 with particular comment on how the Plan includes climate considerations	Medium Term (2 years)	Leader of the Council	Head of Policy and Programmes	Work on OP2050 has ceased and this action will not be updated.		
OP9	Utilise the opportunity of the Oxford to Cambridge Arc to advance corporate objectives around the Climate Emergency	Update on the councils input into the Oxford to Cambridge spatial framework and the inclusion of climate emergency corporate objectives	Long Term (2 years plus to deliver)	Leader of the Council	Head of Policy and Programmes	The council has taken the decision to no longer engage with the Oxford to Cambridge Arc (now known as the Oxford-Cambridge Partnership)		

## Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP10	Support the Thames Valley Rivers network to meet their aims and use this group to facilitate and influence work cross party and cross boundary to end pollution in the river and promote the sustainable use and enjoyment of the River Thames	Update on work with the Thames Valley Rivers network, including case studies of projects and programmes that have been implemented to meet the aims of the network	Short Term (1 year)	River Thames Champion	Head of Policy and Programmes	In Q3, an application was made to the Department for Environment, Food and Rural Affairs (Defra) for bathing water status for the Thames in Wallingford. The outcome of the application is anticipated in spring 2023. Additionally this quarter, officers met with the River Thames Champion to consider a forward plan for the Thames Valley Rivers Network (TVRN). The conclusion was that the aims of the TVRN correlate with the aims and purpose of local Catchment Partnerships, who are well established across South Oxfordshire and have wider geographical coverage than current TVRN membership. Therefore, the TVRN will be disbanded and officer resource will be directed in attending the most appropriate local Catchment Partnerships, feeding into agenda items and supporting the flow of information and outcomes out of the partnership, to meet South Oxfordshire's commitment to work cross party and cross boundary to end pollution in the river and promote the sustainable use and enjoyment of the River Thames.		
OP11	Engagement across the energy sector on activity required to move to carbon neutral and work with them to tackle the challenge of grid capacity, time of day demand and energy infrastructure	Update on engagement with the energy sector and examples of work with them to tackle the challenge of grid capacity, time of day demand and energy infrastructure	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	The council is now engaged with the Future Oxfordshire Partnership on this issue as there has been a recognition that this area of work lends itself to a more strategic approach. An Oxfordshire wide meeting was held on 16 November to identify key issues.		

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CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP12	Partner with Good Food Oxfordshire to support their Good Food Strategy for Oxfordshire, ensuring climate considerations are included throughout the strategy	Update on the development of the Good Food Strategy for Oxfordshire, including examples of climate considerations	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	In Q3, Cabinet endorsed the Oxfordshire Food Strategy (Part One) principles and framework for delivery, and in Q4 officers will begin working with relevant partners to develop a detailed local food strategy action plan (Part Two).		





Listening Learning Leading




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