



Application for approval of details reserved by condition Validation Checklist

Planning conditions are often applied to the grant of planning permission or listed building consent (a conditional planning permission). These conditions limit and control the way in which the permission must be implemented.

In submitting an application you will be required to detail how you intend to meet the conditions, for example, the materials you intend to use or provide supporting information to demonstrate compliance, e.g. tree protection measures. Submission of detail against each relevant condition allows us to review and approve the conditions (also known as 'discharging conditions').

Please note a single application can cover a number of conditions set out within the permission, there is no need to submit separate applications against each condition detail to be agreed.

Please complete this checklist and submit it with your application/s to discharge conditions on granted planning permission.

National requirements

Requirement	Included – Y/N	If N short statement why not required
Completed application form, signed and dated		
Correct fee		
Information to evidence condition has been met. This could include details of materials, surveys and plans		

Local requirements

Requirement	Included – Y/N	If N short statement why not required
Completed Discharge of conditions details form or equivalent form/letter detailing the documents and/or plans submitted against each condition		

Please note that for materials conditions, unless specifically requested, we do not require physical samples to be submitted. Details of the manufacturer and product type or clear photographs can be submitted.

Approval of Detail Reserved by Condition Document Detail

Application Reference:	
Site Address:	

Please provide the condition number(s) of the condition(s) you are seeking to discharge including details of the plans or documents submitted against each condition in support of this.

Condition number	Plan number	Document name