**Land Drainage – Privacy Notice**

 **The reasons why we process your data:**

* Processing consent applications
* Identifying and monitoring drainage problems
* Responding to reports of flooding
* Responding to enquiries and other matters
* Investigating flood events
* Enforcement of land drainage act

**How we collect your data:**

* Emails
* Post
* In person
* Application form
* Letters
* Online forms
* Telephone calls

**The lawful basis for processing your data:**

* Public Task

**The type of personal data we process:**

* Name
* Address
* Telephone number
* Email address
* Land ownership details

**Special (Sensitive) category data:**

Non-applicable

**Lawful Basis for Processing Special Categories of Personal Data:**

Non-applicable

**Processing of personal data relating to criminal convictions and offences:**

Non-applicable

**Sharing your data:**

* Other council departments
* Oxfordshire County Council
* Environment Agency

**Automated decision making :**

Non-Applicable

**How long we keep your data:**

Six years for drainage reports

Records held permanently in relation to flooding