

CLIMATE ACTION PLAN

PERFORMANCE REPORT

2022/23

QUARTER TWO

OCTOBER 2022



Listening Learning Leading



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Introduction

The South Oxfordshire District Council **Climate Action Plan** (CAP) 2022-24 sets out to demonstrate and deliver the council's commitment to the Corporate Plan objective of taking Action on the Climate Emergency and target of becoming a carbon neutral council by 2025.

Progress on the actions and outputs in the CAP are reported quarterly, in line with the council's Corporate Performance Management Framework. This report is the second iteration, and it is expected that it will evolve in line with the approach to Performance Management being embedded by the council, as well as from feedback from senior officers and Members. This report provides a strategic overview of the climate action performance across the council for Quarter two 2022/2023 (01 July to 30 September 2022) and should be reviewed in context with the council's quarterly **Corporate Plan Priorities Strategic Performance Report**. The council's **greenhouse gas emissions are also reported** and published annually.

The CAP is one piece of a much larger picture, consisting of national, regional and local initiatives and plans all of which influence our priorities. The CAP was designed to be a live document, where quarterly progress reporting may result in the reprioritisation or refocusing of actions by Cabinet where necessary.

Quarter context

Extreme weather

In July 2022, a temperature of over 40°C was recorded for the first time in the UK. The Met Office's chief of science and technology said exceeding 40 degrees Celsius in the UK was "virtually impossible" in an undisrupted climate. The extreme temperatures on this day were also much more widespread, compared to previous times when the preceding record temperature of 38 degrees Celsius was exceeded (2019). The extreme temperatures this quarter heavily affected services, with the closure of education settings and businesses, as well as leading to travel disruption and many weather-related emergency incidents. Overall, in July 2022, the UK saw just 56% of its average rainfall for July, making it the driest July in over 20 years, with southern England reporting its driest July on record.

Environment Act

Significant delays to the publication of supplementary legislation and guidance which will provide the detail needed to allow effective implementation of the Environment Act 2021 continued across quarter two. The Environment Act received its royal assent in November 2021 and covers a broad range of issues across the four priority areas of air quality, biodiversity, water and waste. The implications of the Act will have significant impacts in certain areas of the council's service delivery. Continued delays will have impacts to our ability to deliver some of our climate ambitions, particularly those related to waste and air quality.



Impact of rising energy costs

The cost-of-living crisis has come into sharp focus this quarter, with rising energy costs being of particular concern. Reducing energy use and making homes more energy efficient are important steps to tackling climate change, and the demand for domestic renewable energy solutions has soared. However, there is a rising concern that the strain on household finances may cause people to delay implementing more expensive energy saving measures to their homes or making an investment to purchase an electric vehicle for example. Figures released by the RAC in September 2022 showed that the cost of charging an electric car using public charge points on a pay-as-you-go basis, had risen by 42% in four months, demonstrating a current narrowing of the gap between the lower cost of charging an electric vehicle and refuelling with petrol or diesel targets.

Review of Net Zero

This quarter, the Secretary of State for Business, Energy and Industrial Strategy commissioned an independent review of the government's approach to delivering its net zero target. The Government's Net Zero Strategy was published last year, setting out a pathway to reaching net zero greenhouse gas emissions by 2050. Since then, global factors have fundamentally changed the economic landscape in the UK. As a result of this, the review aims to consider its approach to net zero and 'better understand the impact of the different ways to deliver its net zero pathway on the UK public and economy and maximise economic opportunities of the transition [to net zero].

At the council

During quarter two the Climate and Biodiversity Team welcomed several new members of staff and are now at full capacity. We completed the first reporting period for the Climate Action Plan and have commenced our internal processes for performance management to ensure we deliver on our promises.



Quarter two performance highlights



We completed and published the quarter one **Climate Action Plan Performance Report** on our website



We provisionally awarded a contract to engage consultants on a new **Air Quality Plan** for the district



We gave support to our communities with the cost-of-living crisis:

- We promoted home energy improvement grants
- We added a new section on our website with advice on reducing home energy use and costs

We continued to encourage biodiversity on council owned land by extending the **No Mow May** campaign throughout quarter two



THE GREAT BIG GREEN WEEK 

We promoted the Great Big Green Week activities and events to staff, residents and businesses to celebrate community action on climate change

£19,000



The amount of Community Infrastructure Levy funding that was allocated to the **Henton Flood Alleviation scheme** which will help deal with the increased flood risk due to extreme weather events



We moved to Abbey House and installed new **LED lighting** to improve energy efficiency



We encouraged town and parish councils and community groups to apply for funding from **three new council grant schemes** for climate projects and initiatives



GOAL

To make climate action inherent in all the council's work by designing and updating our policies, strategies and governance with the climate emergency at their core

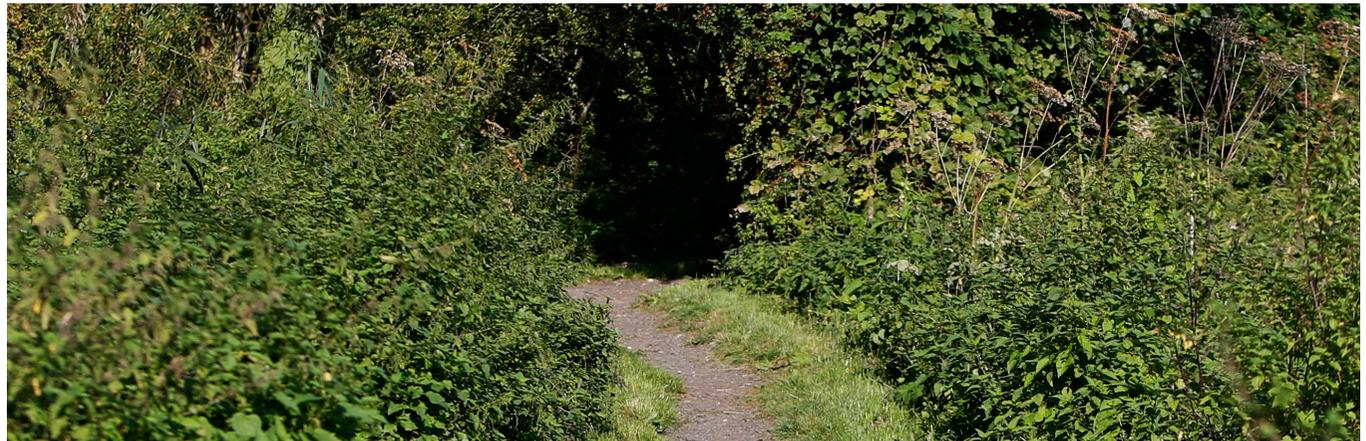


THEME 1 Our ways of working

QUARTER TWO ——— KEY ACTIVITIES ———

In quarter two, progress on developing the Joint Local Plan continued with officers processing consultation responses received in quarter one. The consultation included questions on planning for a move away from fossil fuels and greenhouse gas emissions, requiring new homes and buildings to minimise energy use through their layout and design, and to have the highest standards of fabric efficiency, transitioning to renewable forms of energy, as well as the concept of '20-minute neighbourhoods'. The consultation evidence at this stage shows that these proposals are mainly well supported by those who responded. The outcomes of the various stages of the public consultations and the examination are key to allowing the council to attain our corporate climate targets.

During quarter two the council moved into new office accommodation at Abbey House, Abingdon. This transition has resulted in opportunity to install enhanced IT technology which improves the hybrid meeting experience. Committee and staff-based meetings can now be held both face-face and online simultaneously providing for a more natural committee experience and thus encouraging participation in the virtual option, progressing the aim of a digital by default approach to meetings where appropriate. The move to Abbey House has also resulted in a reduction in the number of Multi-Function Devices by five, which provides a reduction in both energy and toner consumption and consequent carbon savings.



See Theme 1 performance updates against all reporting measures on page 14

GOAL

To plan and deliver services to our residents in ways that reduce carbon emissions and prepare our district for future ways of living

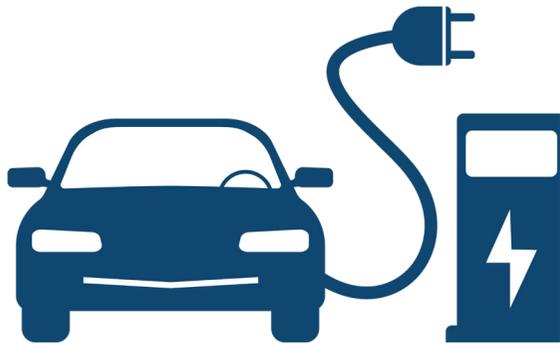
THEME 2 Our service delivery

QUARTER TWO ——— KEY ACTIVITIES ———

To reach the council's target of being a carbon neutral council by 2025, we are reviewing all the services that the council delivers. This includes the waste collection service which accounts for just over 40% of our greenhouse gas emissions. In quarter two planning for, and communication around, the new waste route optimisation changes continued. These changes will be implemented at the beginning of next quarter and are designed to make the rounds more efficient across the district and reduce the fuel used by the waste collection vehicles.

In Quarter 1 the Joint Design Guide was adopted which includes lots of new information and guidance on climate and sustainability, aiming to encourage those planning new developments to reduce the carbon footprint of the proposals and to incorporate as many energy efficiency measures as possible.

The CAP sets out the aim for the council to implement a delivery plan for council vehicles to be zero emission by 2025. Progression of this action continued this quarter with completion of the Energy Saving Trust's Ultra-Low Emission Fleet Review and production of a draft report. The report's initial findings suggest that all of the council fleet is suitable for replacement with currently available battery electric vehicles, with many offering a lower whole life cost than equivalent diesel vehicles. The report is now subject to officer review and a presentation for senior officers has been arranged for quarter three.



GOAL

To create a culture of climate action amongst staff and councillors in the workplace

See Theme 3 performance updates against all reporting measures on page 26

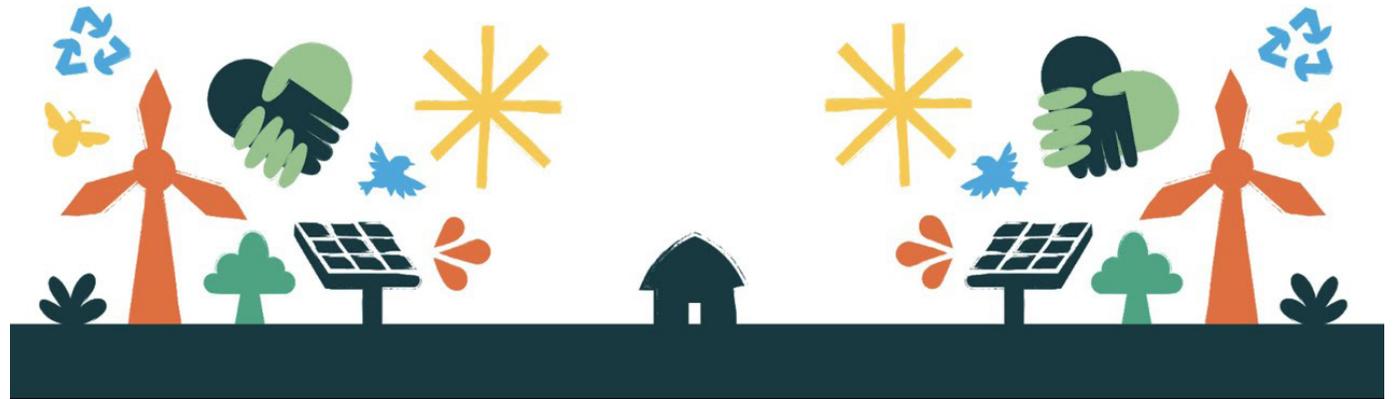
THEME 3 Our people

QUARTER TWO ——— KEY ACTIVITIES ———

To enable and encourage staff and councillors to embed climate action in their day-to-day work, a draft online training module on climate change has been developed and will be progressed through the council's approval process for online training next quarter. The draft module includes information on understanding climate change, how we can respond to climate change, the South and Vale story so far and how climate action is a role for everyone.

This quarter, as part of 'Great Big Green Week' communications, staff were asked to take a photo showing what protecting the planet and supporting nature recovery means to them, with the aim of progressing the CAP commitment to building a culture of climate action amongst staff in the workplace and initiating some staff reflection and discussion on climate change.

THE GREAT BIG GREEN WEEK



GOAL

To approach our land management with sustainable and climate-friendly best practices

THEME 4 Our land

See Theme 4 performance updates against all reporting measures on page 28

QUARTER TWO ——— KEY ACTIVITIES ———

Commitment to enhancing biodiversity on council owned land continued this quarter through extension of the 'No Mow May' campaign, to the end of the growing season. The aim of 'No Mow May' is to give plants, like clover and dandelions, the chance to grow and provide nectar for pollinators.

This quarter officers have continued to explore other opportunities to plant more trees across the district and through a comms campaign, encouraged communities to get involved in tree planting and to plan for the upcoming planting season.



GOAL

To decarbonise our buildings and their operations to ensure they are fit for the future



THEME 5 Our buildings

QUARTER TWO

KEY ACTIVITIES

See Theme 5 performance updates against all reporting measures on page 30

To progress the council's aim to ensure our buildings are fit for the future, in quarter two soft market testing and funding bid preparation was completed for Cornerstone Arts Centre. A Public Sector Decarbonisation Scheme (PSDS) bid was developed, ready for submission when the fund opens, which is anticipated to be quarter three.

As part of the council's office move to Abbey House, Abingdon, more efficient LED lighting was installed as part of the occupation works to decrease energy consumption and a new Building Management System (BMS) at Abbey House is being sought. A BMS is an overarching control system that is responsible for monitoring and regulating a building's equipment such as power systems, lighting and ventilation. A BMS is a key element of intelligently being able to manage energy demand and efficiency.



GOAL

To guide and support the district's businesses, voluntary sector and communities to take action on the climate emergency

See Theme 6 performance updates against all reporting measures on page 34

THEME 6 Our communities

QUARTER TWO ——— KEY ACTIVITIES ———

In line with the council's aims to work with communities, businesses, the voluntary sector and residents to address the climate emergency, this quarter we have continued to deliver our strategic climate communications plan, sharing appropriate information on a variety of climate issues. For example, a weeklong promotion of the 'Great Big Green Week' initiative, celebrating local action on climate change and encouraging participation across the district.

The council's social media channels were also used to encourage members of the community to reduce waste and unnecessary consumption, by promoting Litter Bug activity trails for children, promoting reduce, reuse and recycling waste messages and the council's litter mapping project which encourages litter pickers to map where they find the most litter, so resources can be targeted.

As part of the council's ongoing activity to respond of the cost-of-living crisis and recognising the links this has with the importance of energy saving, this quarter energy saving measures were promoted via a newly created council webpage and signposting to the Sustainable Warmth Fund managed by Oxfordshire County Council. This Fund provides means tested financial help for retrofit and home energy saving measures, with the aim of helping reduce energy bills, making homes warmer and more comfortable, and lowering carbon emissions.



GOAL

To work in partnership to reduce carbon emissions across the district and support county-wide initiatives, making a greater impact together

THEME 7 Our partners

See Theme 7 performance updates against all reporting measures on page 40

QUARTER TWO ————— KEY ACTIVITIES

The CAP aims to build on the council's partnership work as key to achieving our climate emergency targets. To this end, officers have been heavily involved in the engagement process for the Oxfordshire Net Zero Route Map and Action Plan, including attending workshops and focus groups on topics such as low carbon energy, land use and enabling mechanisms. This work will continue to develop over the next quarter.

In quarter two officers contributed to the Oxfordshire Local Enterprise Partnership's (OxLEP) roundtable event 'What would need to happen to get every business in Oxfordshire to cut their carbon emissions in half by 2030?'. OxLEP were also a consultee on the Green Skills Courses section of our UK Shared Prosperity Fund investment plan, which was submitted to Government in August 2022.

We promoted a survey from Community First Oxfordshire to communities, on how collaborative working between Town & Parish Councils and community groups can be used to help tackle climate related challenges. The results will be shared next quarter and officers will review the findings to help inform our approach with communities and parishes.



Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW1	Update the Corporate Delivery Framework to include considerations for climate impact and carbon emissions	Report on the climate impact and carbon emission considerations included in the Corporate Delivery Framework providing examples	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	No progress to report Q2 2022/2023		
WOW2	Implement internal governance to progress and monitor the Climate Action Plan	Update on the internal governance including its structure and approach to progressing and monitoring the Climate Action Plan	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	The first reporting period for the Climate Action Plan (CAP) has completed. A methodology for performance management of the CAP is in place, in alignment with the Corporate Plan performance management approach. Quarterly reports are published that specifically give a strategic overview of climate activity and performance across the Council, including a RAG rating of progress, relevant narrative and statistical data where appropriate. Each quarter the performance report is reviewed by the Climate and Ecological Emergencies Advisory Committee, Scrutiny and Cabinet to ensuring we are on track to meet the Council's carbon neutral targets, through delivery of the actions set out in the CAP. Therefore, CAP action WOW2 is complete.		

Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW3	Publish an internal toolkit with guidance for staff on how to assess the climate implications of projects and proposals	Update on the content of the toolkit and examples of projects and proposal that have used learning from the toolkit for the climate implications section of reports	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	No further update Q2 2022/2023		
WOW4	Develop and implement measures for monitoring procurement contracts based on carbon emissions and climate action	Update on monitoring of procurement contracts based on carbon emissions and climate action, providing examples of relevant contracts	Medium Term (2 years)	Cabinet Member for Finance	Head of Finance	In Q2, work on identifying a suitable online reporting and monitoring tool continued. Consideration of funding for such a system will be part of budget setting activity		A suitable tool needs to be identified and will then require funding to pay for it
WOW5	Update the contract evaluation quality scoring procedure to include carbon reduction criteria	Report on how the contract evaluation quality scoring criteria has been updated to include carbon reduction criteria, providing examples of relevant awarded contracts	Short Term (1 year)	Cabinet Member for Finance	Head of Finance	No further update Q2 2022/2023		Progress being made but further work to be done

Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW6	Deliver staff training on the Procurement Strategy which includes understanding of carbon reduction objectives and criterion	Percentage of staff who completed the procurement training quarterly / report on how the training has impacted procurement contracts, providing relevant examples	Short Term (1 year)	Cabinet Member for Finance	Head of Finance	The training planned for Q2 on revised procurement procedures has been delayed, while the Contracts Procedure Rules (CPRs) are being reviewed. This review is taking place as part of a wider review of the constitution and is designed to facilitate a revised approach to procurement more generally. The new CPRs will therefore influence the content of the procurement training.		
WOW7	Conduct a review of all report writing templates, adding a climate implications section where missing	Percentage of report writing templates that include a climate implications section / narrative on the updates to report writing templates	Short Term (1 year)	Cabinet Member for Partnerships and Legal Democratic	Head of Legal and Democratic	No progress to report Q2 2022/2023		Whilst the report templates include climate implications, colleagues in the climate team will be asked to help develop a means of assessing climate impact so that officers have something tangible to enable them to measure impact.
WOW8	Divest direct investments from environmentally harmful activities where possible, whilst protecting the security of tax-payer funds	Narrative update detailing changes which have included climate elements into financial decision making	Short Term (1 year)	Cabinet Member for Finance	Head of Finance	No further update Q2 2022/2023		

Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW9	Incorporate a policy statement on environment/ social/governance factors in the financial implications section of reports	Update on the statement included in Council templates under financial implications	Short Term (1 year)	Cabinet Member for Finance	Head of Finance	No progress to report in Q2 2022/23		
WOW10	Engage with the council's investment portfolio to ask for and review their carbon reduction plans as part of decision making for the treasury management strategy	Number of investment portfolios reviewed for their carbon reduction plans / narrative on any changes in investments based on investment portfolio carbon reduction plans / percentage of Council portfolio in Paris Agreement aligned companies	Short Term (1 year)	Cabinet Member for Finance	Head of Finance	No progress to report in Q2 2022/23		
WOW11	Review internal audit processes and where appropriate include risk considerations for the climate emergency	Report on how the internal audit processes have been updated to include carbon emission considerations	Short Term (1 year)	Cabinet Member for Finance	Head of Finance	During Q2, the internal audit team have continued to use the updated audit scoping document on individual audits, to assess climate change risks, and where appropriate, incorporate climate change objectives into the scope of the review.		

Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW12	Refine criteria for community infrastructure levy (CIL) funding to maximise opportunities for including carbon reduction measures in projects and supporting climate action projects	<p>Narrative update about work in this area to include detail of new CIL spending strategy, communication with parishes</p> <p>Quantitative elements - CIL Spend broken down by type, by parish</p>	Medium Term (2 years)	Cabinet Member for Planning	Head of Finance	<p>Projects for consideration for CIL funding allocation as part of 2023/24 budget setting have been submitted and collated. These will be put forward for review by the CIL Member Working Group who will make recommendations to Cabinet for which projects should receive CIL funding in 2023/24 provisional capital programme. Projects previously allocated CIL funding will also be reviewed.</p> <p>CIL funding approved during Q2 = £19,000 for Henton flood alleviation scheme</p>		
WOW13	Promote community infrastructure levy (CIL) criteria to all relevant staff to ensure they maximise carbon emission reductions in all CIL projects	Percentage of CIL projects that include carbon emission reduction considerations/ relevant project proposals, providing examples	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Finance	<p>Projects for consideration for CIL funding allocation as part of 2023/24 budget setting have been submitted and collated. These will be reviewed by the CIL Member Working Group, who will make recommendations to Cabinet for which projects should receive CIL funding in 2023/24 provisional capital programme.</p> <p>Wording was included on encouraging projects put forward to consider environmental implications. All internal projects will require consultation with the Climate Action Team. Details of CIL projects that include carbon emission reduction considerations will be reported on an annual basis in Q4.</p>		

Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW14	Include more ambitious climate criteria in the conditions of our affordable housing grant funding	Updates on changes to the climate criteria of the affordable housing grant funding and how this has impacted new affordable housing developments, providing examples	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Housing and Environment	The Housing Delivery Strategy has been under development during Q2, and will come forward for consideration in Q3. This will contain an action plan which includes the review of criteria for allocation of S106 funds, including the climate criteria. The council is currently recruiting to the new Housing Delivery Manager post that will support progression of this action.		New criteria on affordable housing funding are on track to be presented to members for consideration before the end of the 2022-23
WOW15	Include policies in the Joint Local Plan that will help deliver zero carbon development and encourage more sustainable choices	Narrative update on sustainable and net zero planning policies being developed and included in the emerging JLP	Long Term (2 years plus to deliver)	Cabinet Member for Planning	Head of Policy and Programmes	During Q2 officers processed consultation responses from the Joint Local Plan consultation. The consultation included questions on planning for a move away from fossil fuels and greenhouse gas emissions, requiring new homes and buildings to minimise energy use through their layout and design, and have the highest standards of fabric efficiency, and transitioning to renewable forms of energy, as well as the concept of '20 minute neighbourhoods'. The consultation evidences that the above proposals are mainly well supported by those who responded.		
WOW16	Produce an options paper for setting up a carbon offsetting scheme for developers as part of the new Joint Local Plan	Report on options paper development and suggested ways forward	Long Term (2 years plus to deliver)	Cabinet Member for Planning	Head of Policy and Programmes	Officers are currently at early stage of work on scoping and vision for the Joint Local Plan, (consultation was held in Q1). Progression of this work will consider detailed policy development and as part of this, may explore merits of a carbon offsetting scheme for developers.		Likely to incorporate work in Joint Local Plan rather than separate options paper

Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW17	Produce an options paper for pool electric vehicles for use by council staff to reduce emissions from business mileage, implementing if approved	Update on the development of options paper for piloting pool electric vehicles, including on the carbon emission savings and decision making progress	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	In Q2, the staff mileage report digest was received from the Energy Saving Trust. Officers are in the early stages of exploring a contract for the supply of EV's, to be used for a pilot for staff to use as pool cars. Soft market testing for a 12 month trial is being undertaken. A specification for the potential procurement of this trial is being prepared.		
WOW18	Develop and implement an internal communications plan to keep staff updated on climate action work, including useful advice and guidance on how to incorporate climate action into projects and programmes	Data on the number of internal communications campaigns on climate action work and a narrative update on the type of information shared and any feedback from staff on the use of the information	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2 through the weekly staff email update, staff were informed about four climate action projects, including the Great Big Green Week national campaign and the Oxfordshire Climate Action website. Staff were also alerted to the councils' new Climate and Biodiversity officers being in post and the support they can offer to services.		
WOW19	Move to a digital by default approach for virtual meetings where possible given the current conditions around decision making in Local Government	Percentage of virtual meetings taken place, benchmark to include CEAC, Scrutiny, Cabinet and Council meetings	Short Term (1 year)	Cabinet Member for Democratic and Legal Services	Head of Legal and Democratic	The council has now vacated 135 Milton Park and moved to Abbey House. All meetings, with the exception of full council, will be held in the meeting room at Abbey House. IT has been installed during Q2 to ensure that meetings can be live streamed and which enable members and members of the public to interact. Council meetings will be held in Didcot Civic Hall. Unfortunately, we are unable to live stream council meetings, but we are looking at potential solutions. The Climate and Ecological Emergencies Advisory Committee remains a virtual committee.		

Theme 1: Our ways of working - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
WOW20	Improve our use of existing technology to move to digital by default working	Update on the use of technology for meetings; data on % of MFD printing	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2 meeting Room 1 at Abbey House was enhanced with MS Teams Rooms technology which improves the hybrid meeting experience. Committee and staff based meetings can be held both face-face and online simultaneously providing for a more natural committee experience. All committee meetings except Full Council can be accommodated at Abbey House. The move to Abbey House has resulted in reduction of MFDs being deployed to the main office by 5 devices; reducing both energy and toner consumption.		
WOW21	Develop and implement an anti-idling policy for staff and contractors on council business, to ensure engines are turned off when appropriate	Update on the development of the policy and examples of anti-idling implementation from staff and contractors	Medium Term (2 years)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Corporate Service	No progress to report Q2 2022/2023		

Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD1	a) Prepare new waste management approach to align with provisions of the Environment Bill	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill		Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	During Q2, work continued on developing the strategic approach to future waste services and a number of information gathering exercises took place, to help inform preparations for the new waste contract.		
SD2	b) Specify new waste management contract with route optimisation, collection frequency and vehicle size to minimise carbon emissions	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	During Q2, the council communicated with residents about the new waste round optimisation changes, which will take place at the start of Q3. These changes are designed to make the rounds more efficient and reduce the fuel used by waste collection vehicles.		
SD3	c) Trial electric refuse vehicles and other relevant vehicle options, to identify the most suitable vehicles for reducing carbon emissions whilst maintaining service delivery	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	No progress to report Q2 2022/2023		

Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD4	d) Replace end of life waste collection vehicles with electric fleet where range available allows	Narrative measure on comms activity relating to waste/ recycling Quantitative information on recycling rate, contamination rates, percentage of residual waste to landfill	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	During Q2, a review of the council's approach to ownership of fleet capital (waste collection vehicles) was undertaken.		
SD5	Explore opportunities for a new waste depot including research into renewable energy supplies	Update on proposals for a new waste depot, including potential carbon reduction figures	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	In Q2, opportunities continued to be explored and it is hoped that a report will be presented to members in Q4 2022/2023, with an update on discussions and some options for decision.		
SD6	Develop a business case and implement a delivery plan for council vehicles to be zero emission by 2025, where available on the market	Data on potential carbon reduction savings from switching vehicles to zero emission; narrative report on business case development and delivery plan for doing so, including market options for EVs	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	In Q2 the Energy Saving Trust completed an Ultra-Low Emission Fleet Review for the council and provided a draft report. Initial findings suggest that all of the council fleet is suitable for replacement with currently available battery electric vehicles, with many offering a lower whole life cost than equivalent diesel vehicles. The report is now subject to officer review. A presentation for senior officers has been arranged for Q3.		

Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD7	Install electric vehicle (EV) charge points in council depot and other locations as necessary to meet needs of council fleet	Data on the number of EV charge points installed for use by council fleet; narrative update on the location of the EV charge points and how they meet the needs of the council fleet	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	No progress Q2 2022/2023		The Council fleet does not include electric vehicles currently and no EV vehicles are currently available on the market that provide the towing power required for large mowers. The temporary council GM depot does not have the infrastructure to provide EV chargers.
SD8	Feedback on planning applications to include signposting to information sources to improve the energy efficiency of proposals	Data on the percentage of applications that include sign posting to energy efficiency advice	Short Term (1 year)	Cabinet Member for Planning	Head of Planning	No further update Q2 2022/2023		
SD9	Update the council planning and development webpages to signpost to advice on energy efficiency considerations for inclusion in planning applications	Update on the energy efficiency information provided on the council webpages; data on the number of clicks on the links	Short Term (1 year)	Cabinet Member for Planning	Head of Planning	No further update Q2 2022/2023		

Theme 2: Our service delivery - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
SD10	Work with our town and parish councils who are developing projects that reduce carbon emissions locally by providing advice on planning permissions needed for their projects to be a success	Report on support provided to town and parish councils on their carbon reduction projects; data on number of carbon emissions reduction projects submitted by town and parish councils	Short Term (1 year)	Cabinet Member for Planning	Head of Planning	No further update Q2 2022/2023		
SD11	Support the implementation of the air quality action plan across the district	Comms relating to AQ initiatives and metrics relating to AQ	Long Term (2 years plus to deliver)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Housing and Environment	In Q2, the contract to engage consultants on the new Air Quality Plans was completed and a contract was provisionally awarded. Work is due to start in Q3, with completion of the new Plans expected to be in Spring 2023.		

Theme 3: Our people - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
P1	Provide all-staff and councillor training on the council's climate action plan and carbon literacy	Data on percentage of staff that have taken the climate action plan training; narrative on how staff have integrated the training into their work, using case studies	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2, a draft of an internal, online training module on climate change was written and developed and a first draft version has been uploaded on the council's online learning platform for review and refinement. This will be progressed through the council's approval process for online training, in Q3.		
P2	Provide enhanced specialist training on latest carbon reduction or climate action approaches to relevant staff and councillors	Data on percentage of specialist training delivered to staff; narrative on how staff identify the training they need and how they have used the training in their work	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services / Head of Policy and Programmes	No progress to report Q2 2022/23. To follow after implementation of CAP Action P1.		
P3	Ensure there is relevant skill and capacity to support grant application writing and bidding for climate related funds, maximising the opportunities to include carbon emissions reductions and energy efficiency in all projects	Dedicated bid writing resource secured; Data on the number of applications to grants and funds that relate to climate action and carbon emission reduction; narrative report on grant writing skills and training that has taken place to maximise opportunities on bid writing	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	In Q2, work was undertaken in preparing for an application to the Public Sector Decarbonisation Scheme Phase 3b, with an expected submission date in Q3 (October 2022). Work also continued on creation of a framework of governance processes and tools to assess and develop proposals for external funding opportunities.		

Theme 3: Our people - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
P4	Implement a green travel plan for all staff and councillors, including a digital by default approach where possible to reduce travel	Data on staff mileage once this plan is implemented and narrative report on the changes to staff travel as a result of the plan	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	No progress to report Q2 2022/2023		
P5	Set up green champions network for interested staff to support climate work	Report on outcomes of green champion network meetings, including case studies of green champions to highlight key areas of work and impact of the champions	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	In Q2, work was initiated on scoping the aims, ethos and structure of the green champions role and network and capturing interested staff. Initial staff engagement with, and interest in, climate change and nature was sought this quarter, with a call out to staff as part of 'Great Big Green Week' communications; asking staff to take a photo showing what protecting the planet and supporting nature recovery means to them.		
P6	Incorporate climate action opportunities within council volunteering scheme for staff	Data on the number of climate action opportunities within council volunteering scheme and data on the number of take up of these opportunities; case studies from staff on how they have engaged with this opportunity	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	In Q2, work started on scoping possible opportunities to encourage climate volunteering within the current volunteer policy, and how volunteering might be promoted as part of staff wellbeing. The Food and Safety team took part in a team volunteering day doing conservation work, which will be used as a case study to encourage others.		

Theme 4: Our land - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
L1	Following the grounds maintenance operational review, update grounds maintenance operations to enhance biodiversity and tree cover including considering the need for mowing, opportunities to allow for wilding, and reducing the use of pesticides and herbicides where possible	Report sharing the updates to the grounds maintenance operations that address the climate emergency and how they support biodiversity	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	The 'No Mow May' campaign which was initiated in Q1, has been extended until the end of the cutting season (October 2022).		In Q3/4, officers will be carrying out consultation with residents and parishes on the trial of 'No Mow May' sites plus asking for suggestions for more locations for 23/24.
L2	Identify sites for new tree planting and wilding opportunities on Our land or through partnership opportunities on privately owned land to support natural carbon capture	Report on identification of sites for new tree planting opportunities, including plans to plant trees on these sites	Medium Term (2 years)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	During Q2 further work on the Tiny Forest site in Didcot has identified potential archaeological constraints. These constraints have had a significant impact on the cost of the project and the likelihood of delivery in the next planting season.		
L3	Prepare a business case and, if approved, implement a local renewable energy project, such as a solar farm, to address unavoidable council emissions	Data on the amount of renewable energy produced and emissions offset; narrative update on the progression of plans for this project and how the renewable energy produced neutralises council emissions	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	A potential solar farm project at Assendon Tip is still at inception stage. The Energy Opportunities Assessment report from the Greater South East Energy hub has been re-modelled to reflect the enhanced costs of connection, due to distance from nearest grid connection		Complex project with multiple options

Theme 4: Our land - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
L4	Deliver the Park and Charge scheme, installing EV charge points in our car parks, in partnership with Oxfordshire County Council	Data on the number of EV charge points installed in council car parks; narrative update on the partnership approach for delivering this project	Short Term (1 year)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Development and Corporate Landlord	Action completed in Q1 2022/2023		
L5	Develop an options paper for installing public EV charging points on additional council premises, including funding sources available	Update on the business case development for installing public EV charging points; data on energy use of the points, including how much charge they provide to EVs	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	In Q2 officers explored further grant opportunities, following the announcement that the LEVI (local electric vehicle infrastructure) grant bid was unsuccessful. Officers are working jointly with Oxfordshire County Council and other local districts to see how a contractor could be procured for further EV charging point installation		Officers are due to report on the uptake of the EV Park and Charge project in Q3/Q4 which will show a steady increase of use over the first few months of use. The LEVI funding bid was not successful. Officers are considering a joint Oxfordshire wide procurement for a specialist EV contractor on a fully funded basis and/or if the second round of LEVI funding becomes available and funds are provided.

Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B1	a) Complete energy efficiency and site decarbonisation assessments for all leisure centres	Data on the energy efficiency of all leisure centres; narrative report on site decarbonisation assessments, with projections for how the sites will be decarbonised	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	No further update Q2 2022/2023		No further comments
B1	b) Following site assessments of leisure centres, prepare for external funding opportunities, including soft market testing	<p>Narrative update relating to external funding utilisation, both funding received direct to the Council, and projects which have received part external funding or are in progress if not already delivered</p> <p>Specific elements which should be included - proportion of spend on leisure/ community facilities vs amount funded by Council; externally funded Capital schemes; total external funding received figure</p>	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	No further update Q2 2022/2023		The LEVI funding bid was not successful. Officers are considering a joint Oxfordshire wide procurement for a specialist EV contractor on a fully funded basis and/or if the second round of LEVI funding becomes available and funds are provided.

Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B2	a) Complete energy efficiency and site decarbonisation assessments for all non-leisure operational properties	Data on the energy efficiency of all non-leisure centres; narrative report on site decarbonisation assessments, with projections for how the sites will be decarbonised	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	No further update Q2 2022/2023		No further comments
B2	b) Prepare for external funding opportunities for non-leisure properties, particularly properties with an end-of-use heating plant, including carrying out soft market testing	<p>Narrative update relating to external funding utilisation, both funding received direct to the Council, and projects which have received part external funding or are in progress if not already delivered</p> <p>Specific elements which should be included - proportion of spend on leisure/ community facilities vs amount funded by Council; externally funded Capital schemes; total external funding received figure</p>	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	In Q2 soft market testing and funding bid preparation was completed for Cornerstone Arts Centre. A Public Sector Decarbonisation Scheme (PSDS) bid was developed and written during Q2, ready for submission when the fund opens - anticipated Q3		

Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B3	Prepare plan for Didcot Broadway site using sustainable designs and low carbon and water efficient standards, as well as including the provision for infrastructure that supports sustainable transport and has considered waste and recycling facilities	Report on the sustainable design and low carbon and water efficient standards used in the plans for the Didcot Broadway site; data on expected energy usage of the building	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	In Q2 we appointed Allen Construction Consultancy Ltd as project managers following the tendering process for the development project at 116-120 Broadway. Following initial meetings and sharing of information and surveys they are working closely with officers on business case development and procurement of the client side design team who will design to EPC A, zero carbon, PassivHaus standards or equivalent subject to costings.		
B4	Prepare Didcot Gateway site project plan to achieve the Building Research Establishment's Environmental Assessment Method (BREEAM) excellent standard in addition to a 40 per cent reduction in carbon emissions compared with a 2013 Building Regulations compliant base case, and with consideration for sustainability and environmental impact throughout the design and construction of the site	Report on the carbon emission reductions and prospective energy use of the building, including sustainability and environmental impact considerations included in the plan	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Policy and Programmes	No progress to report Q2 2022/2023		

Theme 5: Our buildings - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
B5	Retrofit Cornerstone Arts Centre to ensure it is fit for purpose using energy efficient methods, including solar panels on the roof and low carbon heating system	Report on retrofit upgrades to the Cornerstone Arts Centre; data on carbon emissions savings from upgrades	Medium Term (2 years)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	Public Sector Decarbonisation Scheme (PSDS) bids were developed and written during Q2, ready for submission for Cornerstone Arts Centre when the fund opens - anticipated Q3		
B6	Include carbon and energy reduction targets in management plans for the monitoring of site operations including all leisure centres to enforce and encourage low carbon operational behaviour in council assets	Report on the changes to the carbon and energy reduction targets in the criteria for monitoring operations and report on the changes to operational procedures to meet carbon and energy reduction targets; data on carbon emissions from operations	Long Term (2 years plus to deliver)	Cabinet Member for Housing and Environment	Head of Development and Corporate Landlord	Works to upgrade BMS system at Cornerstone have been commissioned as part of heating repair works. In Q2, new LED lighting was installed as part of Abbey House occupation works. Proposals for new BMS system at Abbey House are being sought. Once control systems are upgraded, we will evaluate improved control for efficiency and target setting, in conjunction with output of actions B1 and B2		No further comments
B7	Develop a policy to agree an energy efficiency standard for new asset acquisitions and council owned builds	Update on the development of the energy efficiency standards policy for new asset acquisitions and builds, including case studies of how this has been implemented	Long Term (2 years plus to deliver)	Cabinet Member for Housing and Environment	Head of Development and Corporate Landlord	No progress to report Q2 2022/2023.		This Action requires involvement from a wider officer group (Property Assets, Housing and the climate Action team) and Strategic Property will be drawing them into discussions going forward

Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C1	Implement an external communications plan which shares updates on the climate action work undertaken by the council, and advice and guidance to residents, businesses and the voluntary and community sector on reducing carbon emissions. To include:	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Short Term (1 year)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2 officers continued work on the actions in the Comms & Engagement Forward Plan and continue to update the plan each fortnight in consultation with the climate action team. In September, recruitment started for a new Senior Communications Officer to deliver and implement the communications plan on climate-related topics.		
C2	Advice and guidance on circular economy principles and how to implement them, especially for businesses and the voluntary and community sector	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2 the Economic Development team continued their joint work programme with Oxfordshire Greentech to run sustainability events/workshops throughout the year. They are currently planning a Business Eco Fairs in Thame for 2023 and will also be carrying out our 'One Planet Living' training. Economic Development officers attended the OxLEP roundtable event and contributed to the discussion around 'What would need to happen to get every business in Oxfordshire to cut their carbon emissions in half by 2030?'		

Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C3	Advice and guidance on energy efficiency of operations, including consideration for delivery options and the energy efficiency of buildings used by businesses and the voluntary and community sector	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2 the Economic Development team continued to share energy efficiency initiatives and events from Low Carbon Hub and Oxfordshire Greentech via their SVBS newsletter and social media accounts.		
C4	Share climate friendly lifestyle changes, including ways to make homes more energy efficient	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2 the Communications team supported the launch of the new Climate Action Oxfordshire website, led by Oxfordshire County Council, which informs people about the action they can take at home and in their community. In September we promoted and encouraged residents and community groups to get involved with the Great Big Green Week.		

Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C5	Promote climate funding opportunities for businesses, voluntary and community sectors, and residents	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	We promoted the South Oxfordshire Capital Grants with a specific reference to our corporate priorities around climate action via a press release. During the Great Big Green week both the Councillor and Capital Grants schemes were promoted via social media.		
C6	Promote community sharing and reuse to reduce waste and unnecessary consumption	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2 we used our social media channels to encourage members of the community to reduce waste and unnecessary consumption, including promoting Litter Bug activity trails for children, promoting reduce, reuse and recycling waste messages, World Car Free Day and the councils' litter mapping project which encourages litter pickers to map where they find the most litter so resources can be targeted.		

Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C7	Promote relevant housing energy efficiency schemes, including grants, to residents, landlords and housing associations	Narrative update on the influencing work undertaken to support and encourage local businesses relating to climate change and nature recovery; should be widened from just businesses to business, voluntary sector and residents (but still want to tie into the corporate plan objective when collecting data)	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	During Q2, as part of our ongoing activity responding to the cost of living crisis, we continued to promote support for home energy improvements. This campaign was promoted through several channels including a dedicated webpage, regular social media and as part of our recent BBC Radio Oxford roadshows. Additionally in September a new webpage was added to the council website on 'how to reduce your home energy use and costs'.		
C8	Include in Community Employment Plans considerations for addressing the councils climate neutral targets through commitments such as green skills training, sourcing through a local and sustainable supply chain, supporting local social enterprises and charities and accessing local employment	Update on the conditions of Community Employment Plans that address the climate emergency and how they are being implemented by developers; data on the number of Community Employment Plans implemented with conditions that address the climate emergency	Long Term (2 years plus to deliver)	Cabinet Member for Economic Development and Regeneration	Head of Development and Corporate Landlord	In the absence of a new local plan it will not be possible to deliver this.		Without an appropriate Local Plan policy in place, no work on this can be undertaken on this theme.

Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C9	Support communities with their neighbourhood planning by providing up-to-date advice and guidance on climate measures and actions, encouraging climate considerations to be at the core of neighbourhood plans	Data on the number of neighbourhood plans developed; Narrative update on the types of climate actions incorporated into neighbourhood plans	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	In Q2 work continued to assist communities preparing neighbourhood plans, including the insertion of climate measures. There are 19 neighbourhood plans (including plan reviews) currently being prepared. In Q2 the neighbourhood plans for Wheatley (Review), Towersey, Beckley and Stowood, and Clifton Hampden have reached pre-submission consultation stage. The neighbourhood plans for Cholsey (Review) and Culham have reached the pre-examination publicity period. The council has formally commented on these plans and where appropriate provided encouragement and advice on the development of policies addressing the challenges of climate change.		
C10	Support taxi drivers in switching to electric vehicles, including reviewing options to incentivise the switch through fees and charges	Data on the number of taxi drivers driving electric vehicles and narrative update on the support to taxi drivers for doing so	Long Term (2 years plus to deliver)	Cabinet Member for Community Wellbeing	Head of Legal and Democratic	No progress to report Q2 2022/2023		This will always be a long term initiative until the Government embargo on new petrol and diesel vehicles comes into effect, but we have to recognise that the trade will not readily move to what is in reality a developing technology without readily available charging infrastructure.

Theme 6: Our communities - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
C11	Organise quarterly climate focused network meetings for town and parish councils, and voluntary and community organisations, linking with existing networks	Data on number of meetings held; narrative update on the agendas, outcomes and actions from the meetings	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Corporate Services	No progress to report in Q2 2022/23		

Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP1	Build relationships with town and parish councils to support and encourage their climate action initiatives	Update on how the council has worked with town and parish councils on climate action initiatives, including case studies	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	During Q2, applications were open for three community grant schemes, all actively encouraged applications for climate action initiatives. Town and parish councils were eligible to apply to all three schemes. Funding decisions will be made in Q3 and Q4. Key communications were also shared this quarter with town and parish councils, around the 'Great Big Green Week' and celebrating local action on climate change. Additionally the council promoted a survey from Community First Oxfordshire on how collaborative working between Town & Parish Councils and community groups is helping to tackle climate related challenges. The results will be shared in Q3 and will help inform our approach with communities and parishes going forward.		
OP2	Identify areas in our community that are most vulnerable to the effects of climate change to ensure they are properly supported and protected to promote wider community wellbeing	Update on the identification of areas most vulnerable to the effects of climate change and how the council has supported them to adapt to these changes, including through initiatives such as Better Housing Better Health	Long Term (2 years plus to deliver)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	During Q2, energy saving measures were promoted via the council's website, as part of the council's response to help residents seeking cost of living support. Information was also added signposting to the Sustainable Warmth Fund managed by Oxfordshire County Council, which provides means tested financial help for retrofit and home energy saving measures.		
OP3	Work with Oxfordshire County Council to support active and sustainable travel infrastructure initiatives	Narrative update on work with Oxford County Council Optional quantitative metrics on the amount of new footpaths/cycle paths	Medium Term (2 years)	Cabinet Member for Environment, Climate Change and Nature Recovery	Head of Policy and Programmes	During Q2, Oxfordshire County Council commissioned PJA to develop a Strategic Active Travel Network proposal. PJA will work through four key stages; baseline mapping and analysis, network development, network prioritisation and a design toolkit and recommendations.		

Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP4	Work with the Future Oxfordshire Partnership on a county-wide approach to reducing carbon emissions, building on the strategic vision and Pathways to Zero Carbon Oxfordshire	Update on progress on the Future Oxfordshire Partnership's county-wide approach to reducing carbon emissions, including examples of projects and programmes that address the strategic vision and Pathways to Zero Carbon Oxfordshire	Short Term (1 year)	Leader of the Council	Head of Policy and Programmes	In Q2, officers have been heavily involved in the engagement process for the Oxfordshire Net Zero Route Map and Action Plan, including attending workshops and focus groups with City Science on topics such as low carbon energy, land use and enabling mechanisms. In addition to providing comments on the draft proposed 15 priority actions.		
OP5	With Our partners, support the development of a coordinated retrofit programme for Oxfordshire through our role in the Environmental Advisory Group of the Future Oxfordshire Partnership	Narrative update on current/completed activities of EAG and influencing activity	Long Term (2 years plus to deliver)	Leader of the Council	Head of Policy and Programmes	In Q2, officers have undertaken extensive research into potential initiatives that the council could take forward, to scale up retrofit actions across the district. This research and analysis of option will be developed further in Q3/Q4.		
OP6	Support Registered Social Landlords in applying for retrofit funding, such as Social Housing Decarbonisation Funding	Narrative update on engagement with Registered Social Landlords on retrofit funding	Long Term (2 years plus to deliver)	Cabinet Member for Community Wellbeing	Head of Housing and Environment	The Registered Provider Sovereign confirmed in Q2 that they intend to bid for the Social Housing Decarbonisation Fund. This may include properties in South Oxfordshire. The council will provide support for the bid as required and are awaiting further details of the bid proposal.		It is important to understand the decarbonisation plans of all Registered Providers in the District. This will be requested during Q3

Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP7	Use our membership of Oxfordshire Local Enterprise Partnership (OxLEP) to ensure rapid growth of the green economy	Update on the council's influence in OxLEP to ensure rapid growth of the green economy, including examples of projects and programmes that address this work	Long Term (2 years plus to deliver)	Leader of the Council	Head of Development and Corporate Landlord	<p>In Q2, officers contributed to the Oxfordshire Local Enterprise Partnership roundtable event “What would need to happen to get every business in Oxfordshire to cut their carbon emissions in half by 2030?”</p> <p>OxLEP were a consultee on the Green Skills Courses section of our UK Shared Prosperity Fund investment plan that was submitted to Government on 1 August.</p>		
OP8	Support and influence the Oxfordshire Plan 2050 ensuring climate considerations are integrated throughout the plan	Update on the development of the Oxfordshire Plan 2050 with particular comment on how the Plan includes climate considerations	Medium Term (2 years)	Leader of the Council	Head of Policy and Programmes	OP8 aims to directly influence the Oxfordshire Plan 2050. During Q2 (August 2022) the Oxfordshire Plan programme was halted by all Local Authorities involved and the Oxfordshire Plan will no longer be progressed. This means that OP8 is not achievable. However, there are continuing discussions through Oxfordshire Planning Policy Officers group scoping out future collaborations on climate change evidence. This potential evidence would provide a consistent evidence base to influence each Districts Local Plans.		
OP9	Utilise the opportunity of the Oxford to Cambridge Arc to advance corporate objectives around the Climate Emergency	Update on the councils input into the Oxford to Cambridge spatial framework and the inclusion of climate emergency corporate objectives	Long Term (2 years plus to deliver)	Leader of the Council	Head of Policy and Programmes	In Q2 the Leader has written to the Chair of the Arc Leadership Group to confirm that the South Oxfordshire District Council does not support the proposal to continue to seek to develop a pan-regional partnership across the Oxford – Cambridge Arc.		Performance against this measure can no longer be measured due to the council's decision to no longer support this proposal

Theme 7: Our partners - performance updates against reporting measures

CAP ID	Actions	Reporting Measure	Delivery Timescale	South Cabinet Lead	Officer Lead	Performance Update	RAG rate progress against each measure	Comments on AMBER or RED ratings
OP10	Support the Thames Valley Rivers network to meet their aims and use this group to facilitate and influence work cross party and cross boundary to end pollution in the river and promote the sustainable use and enjoyment of the River Thames	Update on work with the Thames Valley Rivers network, including case studies of projects and programmes that have been implemented to meet the aims of the network	Short Term (1 year)	River Thames Champion	Head of Policy and Programmes	In Q2, water quality testing and river user surveys continued to be collected, by environmental charity Thames21 and local volunteers. The testing period has now concluded and the data findings will be used to support an application to the Department for Environment, Food and Rural Affairs (Defra) for bathing water status for a kilometer stretch of the Thames with Wallingford at the centre, in Q3. Work also continued this quarter on reviewing the aims and forward plan for the Thames Valley Rivers Network and establishing its future role, in partnership with the Thames Champion, Cllr Jo Robb.		
OP11	Engagement across the energy sector on activity required to move to carbon neutral and work with them to tackle the challenge of grid capacity, time of day demand and energy infrastructure	Update on engagement with the energy sector and examples of work with them to tackle the challenge of grid capacity, time of day demand and energy infrastructure	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	During Q2, initial investigation was undertaken to better understand the opportunities available, including participation in a webinar organised by Distribution Network Operator		
OP12	Partner with Good Food Oxfordshire to support their Good Food Strategy for Oxfordshire, ensuring climate considerations are included throughout the strategy	Update on the development of the Good Food Strategy for Oxfordshire, including examples of climate considerations	Medium Term (2 years)	Cabinet Member for Corporate Services, Policy and Programmes	Head of Policy and Programmes	Part one of the Good Food Oxfordshire Strategy was due to go to Cabinet in Q2, but this has now been put forward for consideration in Q3.		



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