

APPLICATION FOR A PAVEMENT LICENCE

BUSINESS AND PLANNING ACT 2020



Listening Learning Leading

Please read the guidance notes and standard conditions on our website before completing this form

SECTION 1a: APPLICANT DETAILS – INDIVIDUAL APPLICANTS

Title:	First name(s):	Surname:
Postal Address:		
Post Code:		
Phone (daytime):	Phone (Mobile):	
e-mail address:		

In the case of a partnership, please add separate sheet(s) confirming the above details for all parties

SECTION 1b: APPLICANT DETAILS – OTHER APPLICANTS (e.g. companies)

Name: Pretty as Peach LTD	
Registered Address: [REDACTED]	
Post Code: [REDACTED]	
Phone (daytime): [REDACTED]	Phone (Mobile): [REDACTED]
e-mail address: [REDACTED]	
Registered number (where applicable): [REDACTED]	

SECTION 2: BUSINESS PREMISES DETAILS

Trading Name: The Thatch
Postal Address: 29-30 Lower High Street, Thame, Oxfordshire
Post Code: OX92AA

USE OF THE BUSINESS PREMISES

Which of the following is the above business premises used for? (please select ONE of the following options)	
Use as a public house, wine bar or other drinking establishment	yes
Other use for the sale of food or drink for consumption on or off the premises	
Both of the above uses	

SECTION 3: AREA OF HIGHWAY PROPOSED TO BE USED

Please provide a description of the area of the highway to which this application relates (NB you are also required to submit a plan with this application)

The application is for the pavement area directly outside the front of the business premises. If permitted, there will be 4 bar tables with 4 chairs around each, towards the premises side of the pavement. Running along the edge of the building so not to unreasonably intrude into the public walkway.

The pavement at its shallowest point measures a width of 3.36 metres, and at its widest point measures 3.97 metres.

The Bar tables to be used measure 80cm diameter. Including the use of 4 chairs total diameter of licenced area proposal would be 1.55 metres, allowing a walkway of 1.75 metres for pedestrians to pass as the pavements most narrow point.

See attached images.

SECTION 4: RELEVANT PURPOSE THE APPLICATION RELATES TO:

Which of the following relevant purposes do you wish to put furniture on the highway for? (please select **ONE** of the following options)

To sell or serve food or drink supplied from, or in connection with relevant use of, the premises	
For the purpose of consuming food or drink supplied from, or in connection with relevant use of, the premises	
Both of the above purposes	yes

SECTION 5: DAYS AND TIMES

During what times do you propose to place furniture on the highway on each of the following days:
Please use the 24hr clock, e.g. 10:00 to 20:00. NB We will generally only grant permission from 08:00 to 21:00.

	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Start	12:00	12:00	12:00	12:00	12:00	10:00	10:00
Finish	21:00	21:00	21:00	21:00	21:00	21:00	21:00

SECTION 6: FURNITURE TO BE PLACED ON THE HIGHWAY

Please provide a description of the furniture you propose to place on the highway – including quantity, brand, type and materials (please note you are required to provide photographs/pictures of the proposed furniture with your application)

The proposal is for the use of 4 circular wooden outdoor bar tables, 80cm in diameter, with 4 wicker bar stools around each, which will be removed from walkway outside licence permitted times.

These will be placed along the edge of the current business premises, in between current planters to avoid unnecessary intrusion into public walkway area.

See attached images and plan.

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Do you intend to alter any of the building and/or frontage to accommodate this proposal?	NO
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If YES, please give details:

SECTION 7: CONTACT DETAILS FOR CORRESPONDENCE (NB leave blank if same as applicant)

Title: [REDACTED]	First name(s): [REDACTED]	Surname: [REDACTED]
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Postal Address: [REDACTED]

Post Code: [REDACTED]

Phone (daytime): [REDACTED]	Phone (Mobile): [REDACTED]
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e-mail address: [REDACTED]

SECTION 8: CHECKLIST FOR DOCUMENTS TO INCLUDE WITH APPLICATION	✓
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Photographs/pictures/brochure or similar of the furniture proposed to be used	yes
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Site plan to a suitable scale or with clear measurements showing: <ul style="list-style-type: none"> • property boundary and proposed boundary of area to be covered by the pavement licence (with a red line to indicate the area to be licensed) • building and kerb lines • furniture layout • points of access and egress • position of any lighting columns, litter bins, road signs or other existing street furniture 	yes
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Public liability insurance (for a minimum of £5 million cover)	yes
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SECTION 9: DECLARATION BY APPLICANT

I understand that I am required to display a notice of my application in accordance with the requirements of the Business and Planning Act 2020 and that failing to do so and to maintain the notice throughout the consultation period may lead to the revocation of any licence granted.

I understand I must hold and maintain public liability insurance for a minimum of £5 million.

I understand my application will not be considered to be complete, and the consultation period will not start, until all the required documents and information have been provided and the application fee of £100 has been paid.

I understand that the application fee paid is non-refundable if my application is deemed invalid, refused or if any licence granted is subsequently surrendered or revoked.

I understand that the Authority is under a duty to protect the public funds it administers, and to this end may use the information I have provided on this form for the prevention and detection of fraud. I understand that it may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

I declare that the information given above is true to the best of my knowledge and that I have not wilfully omitted any necessary material. I understand that if there are any wilful omissions, or incorrect statements made, my application may be refused without further consideration or, if a licence has been issued, it may be liable to revocation.

I understand that the Authority is collecting my data for the purposes described on this form and will not be used for any other purpose, or passed on to any other body, except as required by law, without my consent.

Signature: [REDACTED]

Print Name: [REDACTED]

Date: 31st march 2022



