

**1 This Application form is for projects in South Oxfordshire District Council**

This is a FULL PLANS Submission [ ] or BUILDING NOTICE [ ] *please tick as appropriate*

Is this a re-submission for this project? Yes [ ] No [ ]

**2 Address of the Work .....**

Postcode: ..... When do you intend to start? .....

**3 Full Description of Work e.g. Erection of single storey extension: .....**

Use of Building e.g. Dwelling, office, shop....

State Proposed Use: .....

Is the building subject to the requirements of the RRO? Yes [ ] No [ ]

**4 Applicant Details please give full name of owner of the property (BLOCK LETTERS)**

Name: .....

Address: .....

Post Code: ..... Tel: ..... Email: .....

**5 Agents Details (if applicable) Name: .....**

Address: .....

Post Code: ..... Tel: ..... Email: .....

"By completing your details you are adding yourself into our business customer and prospect database. We will use your business details to send you updates on changes in the building regulations, events and training, case studies, construction details, notices on awards and information on additional services relevant to your business. We prefer to do this by email or SMS messages. If you don't want to receive this information please opt-out by ticking this box [ ]. You can opt out at any time or change your details by emailing us at [building.control@southandvale.gov.uk](mailto:building.control@southandvale.gov.uk)"

**6 Charges: See separate Schedule of Charges:**

Table A: New dwelling no of dwellings ..... Charge£.....

Table B: Extension (s) to dwelling floor area.....m2 Charge£.....

Table C: Alteration to dwelling, est cost £..... Charge£.....

Table D: Miscellaneous Charge£.....

Please make cheques payable to South Oxfordshire District Council **Total Charge inc VAT £.....**

**7 Part J\*** Does this scheme included a wood burning stove? Yes [ ] No [ ]

If yes is it being installed by Hetas installer? Yes [ ] No [ ]

**Part P\*** Will there be any new electrical circuits installed? Yes [ ] No [ ]

Is your electrician Part P registered? Yes [ ] No [ ]

\*Individual fees will apply if works are not installed by company/ persons registered under the competent person scheme.

**8 FULL PLANS APPLICATION**

Submitted in accordance with Regulation 12(2A) (b) and is accompanied by the appropriate charge.

Do you consent to an extension of time? Yes [ ] No [ ]

Do you agree to the plans being passed subject to conditions? Yes [ ] No [ ]

Name: (print)..... Signature: ..... Date: .....

**BUILDING NOTICE**

Submitted in accordance with Regulation 12(2A) (a) and is accompanied by the appropriate charge

Name: (print)..... Signature: ..... Date: .....