

Validation Checklist

Application for Tree Works:

Works to Trees Subject to a Tree Preservation Order (TPO) or notification of Proposed Works to Trees in Conservation Areas (CA)



Listening Learning Leading

Please ensure you have read our advice note.

For works to trees protected by a Tree Preservation Order or in a Conservation Area, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it.

If you think this checklist asks for some information that is not relevant to your application, please explain why it is not appropriate, otherwise you **must** submit it.

Detail required (Four copies of <u>all</u> documents and plans unless otherwise stated) (All drawings must contain scale bars)	Included		If 'No' explain why not
	Yes	No	
One completed copy of the Validation Checklist			
Completed application form, signed and dated			
Ordnance survey based location plan to a scale of 1:1250 or 1:2500. It must show the direction of north and the names and numbers of properties and streets (if appropriate). You should clearly mark the location of all tree(s). You must show the species, position, stem diameter (measured at 1.5m above ground level) of all trees			
Full and clear specification of the tree works to be carried out.			
A statement of reasons and supporting evidence for the proposed tree works			
Photographs			
Report by a tree professional (arboriculturist) or other.			
Details of any assistance or advice sought from a Local Planning Authority Officer prior to submitting this form.			