



Listening Learning Leading

BACs Payment Form

In order to improve the service that we provide to you, we can now offer to pay your Housing Benefit direct into your bank account, rather than sending you a cheque.

The advantage of this is that you will no longer have to physically pay the cheque into your bank account and wait for clearance. Instead, the money will be automatically credited to your bank account by BACS¹ on the date that the payment is due.

If you would like to take advantage of this, please complete the slip below and return the whole form to the above address and we will do the rest.

¹ BACS stands for Banks Automated Clearing System, and is the main system used for companies for electronic payments.

Claimant's Name:

Address:

Name of Bank account holder: -----

(if this is not your bank account, please explain why you wish payments to be made to another person)

Housing benefit reference number:

Please indicate if you are the **Claimant** or **Landlord** Claimant Landlord

Landlords Name:

Landlords Address:

Name of Bank:

Bank Sort Code: - - Bank Account Number:

Signed: Date:
