



CHINNOR

CONSULTATION STATEMENT

Submission Version

January 2017

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1. Introduction

- 1.1 This Consultation Statement supports the Chinnor Neighbourhood Plan (CNP) and has been prepared to fulfil the legal requirements defined in Part 5, paragraphs 14 and 15 (2) of The Neighbourhood Planning (General) Regulations 2012.
- 1.2 A Consultation Statement is defined in paragraph 15 (2) as a document which:
- contains details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan
 - explains how they were consulted
 - summarises the main issues and concerns raised by the persons consulted
 - describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Development Plan

2. Framework

- 2.1 In accordance with these Regulations and the local planning authority's guidance on consultation, the preparation of the CNP has involved residents, businesses and other organisations with an interest in the Parish in the preparatory stages for the Neighbourhood Plan. The Parish Council has worked closely with South Oxfordshire District Council (SODC) in the preparation of the Plan at all stages.
- 2.2 Recent guidance from Department for Communities and Local Government (10 Sept 2013) states that: 'the consultation statement submitted with the draft Neighbourhood Plan should reveal the quality and effectiveness of the consultation that has informed the Plan proposals.'
- 2.3 This Statement sets out details of events and consultations. It lists the activities in which the local community has been involved and the ongoing work of volunteers. The aim of the consultations in Chinnor Parish has been to ensure that there is as widespread as possible understanding of the reasons for preparing and the content of the Neighbourhood Plan.
- 2.4 This Statement demonstrates that there has been extensive community engagement which has kept the community informed of the process, progress and content of the Neighbourhood Plan, and with opportunities to shape it.
- 2.5 This document takes into account the representations received on the Pre-Submission Plan and at the Pre-View Launch Event immediately prior to endorsement of the draft Pre-Submission Plan by the Parish Council and the release of the Pre-Submission Plan for Consultation, so that the Neighbourhood Plan has been amended as necessary, before submission to SODC.
- 2.6 This document details other consultations, events and surveys that have informed the Plan during the period between March 2015 and February 2016, and actions taken following the pre-submission consultation period.
- 2.7 It is accompanied by a Basic Conditions Statement.

3. Background

- 3.1 Building on the Chinnor Parish Plan of 2005 and subsequent village surveys undertaken in 2012, in February 2015 Chinnor residents were invited to express interest in the creation of a Neighbourhood Plan, and in March 2015 Chinnor Parish Council (CPC) made the decision to proceed. On 3 March 2015 the first meeting of the CNP Steering Group, formally constituted as a Working Group of the Parish Council's Planning Committee, took place. During March the area that the plan would cover was established. The area for the

Plan was established as being within the Chinnor Parish boundary which encompasses Chinnor, Chinnor Hill, Henton, Emmington and Wainhill. This was subsequently confirmed by SODC on 17 June 2015.

3.2 On 5 March 2015 SODC held a consultation event with residents in Chinnor Village Hall, with regard to proposed housing sites.

4. Who was Consulted, and How

4.1 The following groupings were consulted:

- The residents of Chinnor Parish
- Local groups and organisations
- Local Businesses
- Statutory consultees

4.2 A variety of ways was established to communicate with residents in the lead-up to the formal launch of the Plan on 2 July 2015, beginning with a presentation at the CPC Annual Assembly in Chinnor Village Centre on 23 March 2015 (Appendix 1), followed by the creation of a website and Facebook page, and a leaflet drop to every household. Two banners were placed in prominent positions in the village.

4.3 Attendees at the launch event on 2 July 2015 at Chinnor Village Hall were encouraged to comment on aspects of the plan, and these comments guided the Steering Group in formulating our Objectives (Appendix 1).

4.4 From July press releases were issued regularly, and articles about the progress of the Plan appeared in the Chinnor Pump newsletter and the Thame Gazette, as well as online on Thame.net and on Mix 96 FM Radio (Appendix 10).

4.5 Between August 2015 and January 2016 CNP had a presence at various village events (including the Flower and Produce Show, Pop-up shops, charity events, a U3A Lecture, the Village Centre Christmas Fayre and St. Andrew's Church Christmas Tree Festival), visited schools (the primary schools of St. Andrew's and Mill Lane in Chinnor, and the secondary schools in Thame and Watlington) and youth groups, and put up a display in Chinnor Library.

4.6 Local groups, organisations and businesses were emailed or received a letter in November 2015, together with a press release entitled 'A Vision for Chinnor' (Appendix 2).

4.7 A Housing and Community Needs Survey was prepared by Community First Oxfordshire and delivered to all households with the magazine Look Local in late November /early December 2015. A Vision and Objectives consultation survey was subsequently delivered with the Chinnor Pump. These surveys /consultations and reports on the results, together with a business survey, can be found at Appendix 3.

4.8 Advertised via a widely distributed press release 'Have Your Say', on 6 February 2016 a preview event on the Pre-Submission Chinnor Neighbourhood Plan was held at Chinnor Village Centre (Appendix 4), following which the Plan was available online at www.chinnorneighbourplan.com and the Parish council website, and hard copies were distributed to Chinnor Parish Council office, the Village Centre, the Library, the Village Hall and the Co-op, to be available during the consultation period 11 February to 24 March 2016. Comments were invited to be sent by email to chinnorneighbourplan@outlook.com, via the website www.chinnorneighbourplan.com and by letter to the Chinnor Parish Council office or one of the drop-boxes located at the Village Centre, the Library, the Village Hall and the Co-op.

5. Summary of responses to the Pre-Submission Plan Consultation

5.1 Responses were received as follows:

- Developers (5 submissions, with a 6th expressing interest without making a formal submission) – Appendix 5
- Statutory and Local Bodies (12 responses) – Appendix 6
- Email comments-Residents (95 emails most containing multiple comments)
- Written comments- Residents (8 responses scanned)
- SimpleSite (website) comments (246 individual messages)

The first 2 submissions above are reproduced for review in Appendices 5 and 6 respectively. The final three items were analysed and constituent comments included in the Pre-Submission Public Consultation Matrix and Response Database (Appendix 7)

6. Pre-Submission Public Consultation Matrix and Response Database – Appendix 7

6.1 All pre-submission comments, however and in whatever format received, were given a unique number and logged. All comments were mapped to the appropriate section of the plan and grouped together, and noted or responded to as appropriate, highlighting sections which have been amended between the pre-submission and submission versions of the plan, particularly with regard to housing, employment and traffic.

7. Actions following pre-submission consultation feedback

7.1 In response to feedback, members of the CNP Steering Group undertook the following:

- On the website – FAQs and answers relating to the consultation – Appendix 10d
- Consultations with schools, playgroups and youth – log leading up to Pre-Submission plan, pre-submission plan responses and subsequent meetings – Appendix 8
- A meeting with Chilterns Conservation Board on 5 May 2016 – Appendix 9a
- A meeting with Thames Water on 14 June 2016 – Appendix 9b
- A meeting with Oxfordshire County Council regarding traffic, transport and pedestrians on 4 November 2016 – Appendix 9c – which included confirmation that OCC were undertake a new traffic survey in the village
- Engagement with the SODC Local Plan consultation
- The development of Housing Policies
- The development of Environment, Open Space and Recreation policies.
- The development of Traffic and Transport policies.
- The development of Sewerage (Wastewater) and Water Supply policies
- Identification of Community Facilities and development of policies to protect them
- The development of policies for Protection and Enhancement of Existing Retail Facilities, Existing Business Premises and Facilities and for Protection and Enhancement of Existing Tourism Facilities

8. Media engagement

8.1 Records of media engagement, including website and Facebook activity, press releases and published articles, can be found at Appendix 10.

9. Appendices

1. Presentations

Presentation to Chinnor Parish Council Annual Assembly 23 March 2015

Chinnor Launch Event 02 July 2015:

- a) Welcome Presentation
- b) Attendance
- c) Residents' comments

2. Approaches to village organisations, businesses, venues, etc:

- a) Letter/email
- b) List of organisations etc.
- c) A Vision for Chinnor

3. Surveys:

- a) Housing and Community Needs Survey
- b) Housing and Community Needs Report
- c) Housing and Community Needs Report Appendix
- d) Vision and Objectives Survey
- e) Vision and Objectives Report
- f) Business Survey

4. Pre-submission plan preview event 06 February 2016:

- a) Invitation to 'Have Your Say'
- b) Attendance
- c) Feedback

5. Pre-Submission Plan responses – Developers:

- a) JPPC on behalf of A2 Dominion
- b) Savills on behalf of Taylor Wimpey
- c) Archstone Developments – letter and representations, illustrative layout
- d) Gladman representations and layout
- e) Barton Willmore on behalf of Bloor Homes

6. Pre-Submission Plan responses – Statutory and Local Bodies:

- a) List of those consulted
- b) Natural England
- c) Thames Water letter, plus layout plan and safeguarded area
- d) Longwick-cum-Ilmer Parish Council
- e) Aylesbury Vale District Council
- f) Bledlow-cum-Saunderton Parish Council
- g) Oxfordshire County Council
- h) Greening Chinnor
- i) Chilterns Conservation Board
- j) Historic England
- k) National Grid
- l) Friends of the Earth

7. Pre-Submission Plan responses:
 - a) Feedback matrix
 - b) Response database

8. School and Youth Consultations:
 - a) CNP Schools & Young People log
 - b) Jack and Jill Pre-School consultation response
 - c) St Andrew's School consultation response
 - d) CNP Youth Club consultation
 - e) Mill Lane school pupils' response
 - f) Meeting notes – Mill Lane (17.05.16), St Andrew's (23.05.16), Jack & Jill Playgroup (17.05.16)
 - g) Meeting notes – Mill Lane School 27.09.16
 - h) Meeting notes – St Andrew's School 29.09.16

9. Follow-up with Statutory Bodies:
 - a) Meeting with Chilterns Conservation Board (05.05.16)
 - b) Thames Water meeting, presentation and slides (14.06.16)
 - c) Oxfordshire County Council meeting re traffic pedestrians (04.11.16)

10. General Community Engagement:
 - a) Media log
 - b) Website log
 - c) Facebook log
 - d) Website Q&A re Feb/March 2016 consultation
 - e) Handout- So Far But No Further August 2016
 - f) Press releases
 - g) Published articles