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**Science Vale UK & Didcot Growth Accelerator Enterprise Zones**

**Business Rates (National Non-Domestic Rates) Discount Application**

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| **Application for discretionary discount from National Non-Domestic Rates under Non-Domestic Rating Contributions (England) (Amendment) Regulations 2012 and Non-Domestic Rating (Designated Areas) Regulations 2013** |

This is a complex area that is covered by legislation and businesses are advised to read all the guidance and seek advice before submitting an application form or committing to a move into the Enterprise Zones.

**Section one**

**The applicant business or organisation**

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| **1. Full name of applicant including trading name (names of joint ratepayers & partnerships; provide title, forenames and surname for each person)** |

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| **2. Contact name for correspondence:** |

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| **3. Contact address:**  **Telephone number:**  **Email address:** |

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| **4. Type of business or organisation (please tick)**  **Sole Trader**  **Partnership**  **Private Limited Company** | **Public Limited Company**  **Limited Liability Partnership**  **Charity/social enterprise** |

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| **5. Is this (or will this be) the only non-domestic rate account in England held by the applicant at this time (please tick)? (Do not include domestic property)**  **Yes**  **No – Please provide further details below** |

**The property**

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| **6. Address of the property to which this application relates: (if different from contact address)** |

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| **7. Did you occupy the property on 1 April 2012? (please tick)**  **Yes**  **No**  **If ‘No’ on what date did you occupy the property**  **If known please provide the**  **business rates property reference** |

**8. Is the property newly built or existing? (please tick)**

**New build**

**Existing**

**The business**

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| **9. Please describe in brief the nature of your business and the use of the property:** |

**10. Please describe in brief your reasons for wanting to move into the Enterprise Zones and how your business will contribute to the overall aim of the Enterprise Zones (For example the business is expanding and wants to move to larger premises and will provide local employment opportunities, training opportunities and economic growth).**

**OR If your business is already in the Enterprise Zones please describe in brief how your business contributes to the overall aim of the Enterprise Zones and why you business should be eligible for the Enterprise Zones business rates discount (For example or the business needs to be located near to similar companies [or customers or suppliers].).**

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| **11. How many people are, or will be employed in the property (full time equivalent)?**  **Now/on occupation**  **Estimated number in one year**  **Estimated number in two years** |

**12. Is there any other information you feel the council should take into account when assessing your application?**

**Section two**

**State Aid De Minimis Declaration - Enterprise Zones**

**Enterprise Zones business rates discounts are a form of state aid – Has the applicant received or is receiving state aid (please complete and sign one of the following two declarations)?**

I confirm that the organisation named in question 1 above **has not received De Minimis aid** during the previous 3 fiscal years (this being the current fiscal year and the previous two fiscal years)

I acknowledge that I am authorised to sign on behalf of

NAME OF UNDERTAKING

and understand the requirements of De Minimis (EC Regulations 1998/2006).

By signing below, I confirm that I represent

NAME OF UNDERTAKING

and that the information set out above is accurate for the purposes of the De Minimis exemption.

SIGNATURE:

NAME:

POSITION:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| I confirm that the organisation named in question 1 above **has received the following De Minimis aid** during the previous 3 fiscal years (this being the current fiscal year and the previous two fiscal years):   |  |  |  |  | | --- | --- | --- | --- | | Organisation providing the assistance/aid | Value of assistance | Date of assistance | Nature of assistance | |  |  |  |  | |  |  |  |  | |  |  |  |  |   I acknowledge that I am authorised to sign on behalf of  NAME OF UNDERTAKING:  and understand the requirements of De Minimis (EC Regulations 1998/2006).  NAME OF UNDERTAKING:  is not a business “in difficulty” as defined at 2.1 of the Community Guidelines and State Aid for Rescuing and Restructuring Firms in Difficulty (2004/C22/02) at the date of this declaration.  By signing below, I confirm that I represent  NAME OF UNDERTAKING:  and that the information set out above is accurate for the purposes of the De Minimis exemption.  SIGNATURE:  NAME:  BUSINESS:  POSITION: |

**Application declaration (all to complete)**

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| **I certify that the above information is correct to the best of my knowledge and belief.**  **I agree to inform South & Vale and South Oxfordshire District Councils if circumstances relating to this application change.**  **Signed:**  **Date:**  **Name (in block capitals):**  **Capacity in which signing:** |

**Please return your completed application form to:**

[**info@sciencevale.com**](mailto:info@sciencevale.com)

**or alternatively, post to:**

**Didcot and Science Vale UK Project Manager, Vale of White Horse District Council, 135 Milton Park, Milton Park, Milton, OX14 4SB**

If your application contains all the information we require, we will be able to advise you within ten working days of receipt, of the outcome or progress of your application.

**Further advice or information** on Science Vale UK and Didcot Growth Accelerator Enterprise Zones Business Rate Discounts can be obtained from the Science Vale UK Project Manager – 01235 422193;

**Alternative formats**

‘You can get our non-domestic rate discount application in alternative formats, upon request. These include large print, Braille, audio cassette, computer disk and email. Please contact the Revenues & Benefits Client Officer at the Vale of White Horse District Council.