

<p>Clifton Hampden Proposed Neighbourhood Plan Area Consultation Report</p>	 <p>South Oxfordshire District Council</p> <p>Listening Learning Leading</p>
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Introduction

The purpose of this document

1. This document provides a record of the publication that took place on the Clifton Hampden Area Publication. The report breaks down the specific publication methods that were utilised, along with the main findings from the publication process. Response rates are anticipated to be low for this formal publication, when compared with that of large scale consultations. The reason is that this publication is merely looking at the suitability of the neighbourhood plan area. A higher response rate is expected with consultation on the neighbourhood plan itself.

Regulations and government guidance

2. The regulations for this process provide clarity on what must be provided in order to make this a legally compliant publication process. As the local planning authority we must publicise on our website and in manner that brings the information to the attention of those that live, work or carry out business in the proposed neighbourhood area, the following:
 - A copy of the area application (essentially a statement and a map of the proposed neighbourhood plan area);
 - Details of how to make representations; and
 - Ensuring the deadline for the receipt of those responses and representations is not less than six weeks following the date on when the application is first publicised¹.
3. A copy of the submitted area designation application is available to view in appendix one.
4. With all the publication methods that are identified in the table in appendix two, we believe that we have more than adequately met the regulatory requirements for this publication period.

Previous consultation stages

5. This matter has not been the subject of previous consultation. Clifton Hampden Parish Council is at the earliest stages of their neighbourhood plan development process.
6. There have been neighbourhood plans started in the adjoining parishes of Dorchester-on-Thames and Berinsfield. Long Wittenham, another adjoining parish recently submitted a neighbourhood plan application. All these sources although not a direct source of consultation for Clifton, the local awareness of neighbourhood plans could have been potentially raised.

Publication period

7. The publication period for this stage of the neighbourhood development plan process must cover a minimum period of six weeks². The proposed publication period is from the 30 July

1

Regulation 6, Town and Country Planning, England – The Neighbourhood Planning (General) Regulations, April 2012

to the 17 September 2014. We are proposing a seven week publication period above the regulatory requirements. This is to act as a compensatory mechanism, due to the fact the majority of the consultation falls over the summer holiday period.

8. The proposed publication period is broken down as follows:

Publication period	30 July to 17 September 2014
Processing of responses	17 September to 24 September 2014
Head of Service delegated sign off	w/c 22 September 2014

Publication activities

9. Although the publication of the neighbourhood plan area is not as high profile as the development of policies within the plan, in many ways it is the first instance the neighbourhood plan process is brought to the attention of local residents. We therefore have tried to maximise the publication and promotion processes associated with this stage, while at the same time looking at cost-effective approaches. The local knowledge of the clerk/neighbourhood planning group is important in ensuring that this publication stage utilises the most appropriate mechanisms with the limited resources available to us. This approach has enabled us to make use of the local contacts and networks the clerk/neighbourhood plan group is aware of. We have provided full detail of the activities use to promote the consultation in appendix two.

Publication responses

10. In total we received 10 responses to this publication process. There was one formal representation in support and two representations formally objecting to the area designation proposals. The response rate was about right for this publication process.

Email/web portal comments	9
Letters	1
Total	10

Key issues generated

11. SSE, Highways Agency and The Coal Authority had no comments to make. Natural England offered general advice and guidance on how neighbourhood plans could look to conserve the natural environment. DCL Will Trust and DCL Gibbs Childrens Trust own land within the proposed area and support the application and wish to be kept informed as part of the development of the neighbourhood plan. Hills Quarry Products object to the area designation. They propose the omission of land covered by Hills proposals for a new gravel site. Members of the public objected to the plan stating that the area covering Culham Science Park should be included, as this area has more of a potential effect on Clifton Hampden. Network Rail provided information on, where necessary, taking level crossings into consideration in planning policy development. English Heritage raised no formal objection to the designation, but has identified supporting information on heritage and the built environment for neighbourhood planning groups to take into consideration, as part of planning policy development. Oxfordshire County Council identified that close working between Culham Science Centre, South Oxfordshire District Council, Oxfordshire County Council and the neighbourhood planning group is required. This is due to the fact

the neighbourhood plan boundary is adjacent to the Culham Science Centre masterplan area and a need to ensure wider area objectives are complimented by the neighbourhood plan. They also refer the neighbourhood planning group to the County Council's neighbourhood planning toolkit. You can view the full versions of the publication responses by using our consultation system using this link <https://consult.southandvale.gov.uk/portal/south/planning/pol/np/clif/clf1>.

Outcomes

12. The results of this publication stage will be used by the council to decide whether or not to approve the Clifton Hampden Neighbourhood Area. They will also be used to confirm whether Clifton Hampden Parish Council can be designated as the relevant neighbourhood planning body for this proposal. The decision will be taken through delegated powers by the Head of Service for Planning. We have already provided an indicative timescale for this process being the w/c 22 September 2014.

Appendix one application

CLIFTON HAMPDEN PARISH COUNCIL

Please reply to the Clerk
Mrs Anne Davies
6 Greystones Court
Kidlington
Oxon OX5 1AR
Tel Day 01296 383650
Eve 01865 379645
Email anne@greystone.demon.co.uk
10th July 2014

South Oxfordshire District Council

Dear Sirs

**Clifton Hampden and Burcot – Proposed Neighbourhood Development
Defining the Neighbourhood Area.**
Statement explaining why this area should be designated as a Neighbourhood Area.

Clifton Hampden and Burcot Parish Council agreed that the area within the red boundary on the attached map should be the designated neighbourhood area.
The area within the highlighted line follows the Clifton Hampden and Burcot Parish boundary line (with the exclusion of the Culham Science centre) and is therefore suitable to be designated as a neighbourhood area.
Clifton Hampden and Burcot Parish Council would like to make policies and plans to cover the area covered by the attached plan.

Yours truly,

Anne Davies
Clerk to the Parish Council

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South Oxfordshire District Council

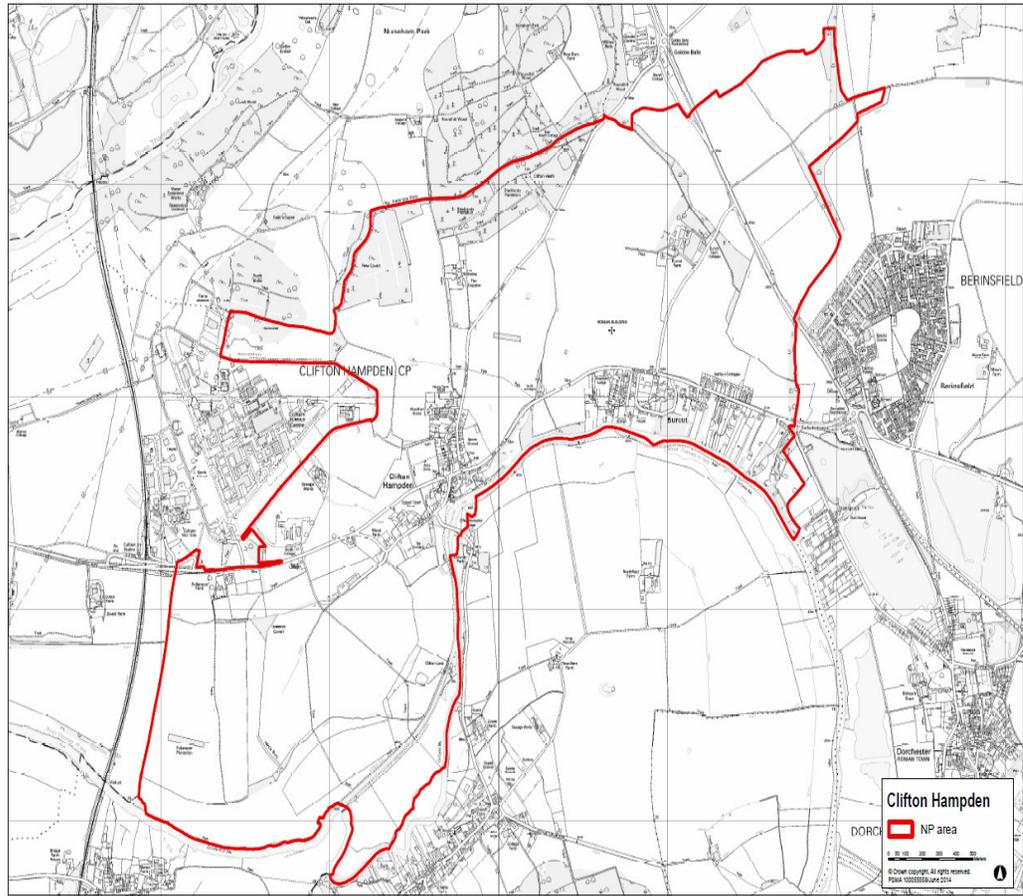
Dear Sirs

**Clifton Hampden and Burcot – Proposed Neighbourhood Development
Defining the Neighbourhood Area.**
Statement that Clifton Hampden and Burcot Parish Council is the relevant body for the purpose of Section 61G of the 1990 Act.

Clifton Hampden and Burcot Parish Council is the elected Council for Clifton Hampden and Burcot and therefore the designated body responsible for the future development of this area.

Yours truly,

Anne Davies
Clerk to the Parish Council



Appendix two consultation activities

Proposed method of publicity	Aim	Date
Hard copies of publication material available in the district council offices	To provide an opportunity for local communities to access hard copy version of the proposed publication area and neighbourhood planning organisation.	29-30.07.14
Information sent out to adjacent parishes	To maximise communication between adjoining parish councils and the identified neighbourhood planning area. The adjacent parishes that will be targeted are Berinsfield, Dorchester, Long Wittenham, Appleford, Culham, Nuneham Courtenay and Marsh Baldon.	29-30.07.14
Correspondence sent out to targeted stakeholders from the planning policy consultation database.	To improve the notification process associated with the Clifton Hampden Neighbourhood Plan Area publication process. The stakeholders that were targeted were all statutory stakeholders, all stakeholders with a Clifton Hampden reference in their address and planning agents and landowners.	29-30.07.14
Press notice released to Herald Series	To help widen the notification process and pick up local community representatives un aware of the neighbourhood plan process.	Press adverts submitted by 25 July running on Wednesday 30 July submitted
Information held on the council's website.	To provide a quick and easy method of obtaining publication data. We have also taken the opportunity of setting up a general neighbourhood planning section to again increase the ease of which information can be accessed from the web. The consultation will be conducted through the council's online consultation portal.	Starting 30.07.14
Information on the Clifton Hampden Parish Council's website	To help widen the notification process and improve information being disseminated to the local community. A specific neighbourhood planning section is in development and will be utilised when available. Clifton Hampden Parish Council's website is only recently been made available online and the publication process will be used as an additional method of promoting their website, whilst promoting the publication process.	30.07.14
Twitter feeds	To help widen the engagement mechanisms, we will use twitter feeds to help promote the launch of the publication period. This will also help to capture a younger age range with the notification process.	30.07.14
Information/posters displayed on notice-boards around the parish	To help widen promotion of the neighbourhood planning area publication at a local level.	TBC
Article sent to the local parish newsletter 'The Bridge'	To help widen the notification process and improve information being disseminated to the local community	Article to be submitted

Appendix three public notice

34 HERALD heraldseries.co.uk
Wednesday

6 HOLIDAYS

Activity Holidays

Get Your Holiday Rentals Filled

01865 420420

7 EDUCATION

Education & Training

Evening Classes

Diploma

Private Tutor

01865 425301

heraldseries.co.uk/jobs

heraldseries.co.uk/jobs

Easy Way

Hard Way

WHICH WAY WILL YOU

To advertise your public notice call the team on

8 PUBLIC NOTICES

Public Notices

Public Notices

Public Notices

SOUTH OXFORDSHIRE DISTRICT COUNCIL PUBLIC NOTICE

Learning Learning Learning

Notice of publication of proposed Neighbourhood Plan Area for Clifton Hampden

Town and Country Planning (General) Neighbourhood Planning Regulations 2012 and Localism Act 2011

Name of proposed Neighbourhood Area: Clifton Hampden Neighbourhood Plan Area

The subject matter of this notice is a plan which has been submitted to the Council as a relevant body has submitted an application to establish a neighbourhood plan. The neighbourhood plan area follows the parish boundaries of Clifton Hampden and Blunton, but excludes the area covered by the Clifton Hampden Centre. All the information is available to view by visiting www.northoxon.gov.uk/consultation and clicking on the Clifton Hampden link.

The neighbourhood plan is a way for the parish council, to help shape how their community develops over the coming years.

This is not a formal consultation on the neighbourhood plan, merely the identification of the potential neighbourhood area for the neighbourhood plan.

How to respond: We are opening a seven week consultation period. This begins on 10th September 2014 and ends on 17th September 2014. This is an opportunity for comment on the proposed area.

You can make comments using our online consultation system. This is available to view using the website address provided. You will need to register to use the system if you have not already.

Please be aware that all comments that we receive will be publicly available and will be included on our website.

SOUTH OXFORDSHIRE DISTRICT COUNCIL PLANNING ACTS

Learning Learning Learning

The Planning Acts require the District Council to give notice that it has received the following applications:

PLA/2014/011 (CA) Proposed outdoor seating area occupying four tables each with four chairs on paved area opening hours 9.00am - 5.00pm at 50 Maple Street Wellingborough

PLA/2014/012 (CA) Demolition of existing garage and building and erection of new detached garage with staff accommodation over and adorning garden roof, Brock Lodge The Street North Wellingborough

PLA/2014/013 (CA) Demolition of existing house, garage and ancillary structures and erection of two detached houses with integral garages. Closure of existing vehicular access and creation of a new shared vehicular access. Dismiss House Church Lane Wellingborough

PLA/2014/014 (CA) Garage and four four storey flats Acorn House Savelle Street Wellingborough

OXFORDSHIRE COUNTY COUNCIL

VALE OF WHITE HORSES OXFORDSHIRE DISTRICT BRITAIN CYCLE (SPECIAL EVENT) C

NOTICE is hereby given that the Oxfordshire County Council and Vale of White Horses District Council are to be held under Section 16A Regulation Act 1964, Section 111 and all other enabling powers.

The order which will be made is being introduced to facilitate the holding of the Britain Cycle Race (a) to be held at the Vale of White Horses District Council's Snettisham Group Ltd. Facilities at Weybridge, Surrey KT13 8TB.

The order will be supported by the Vale of White Horses District Council and the Vale of White Horses District Council will be responsible for the provision of the following measures to facilitate the holding of the Britain Cycle Race:

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Clifton Hampden Neighbourhood Plan Area Publication – Consultation Report, September 2014

Appendix four summary schedule of comments

	Consultee	Organisation/ Agent	Support proposed area?	Any other comments?	Council's Response
1.	Scottish and Southern Energy			No comments	
2.	DCL Gibbs and Will Trust	Savills	Y	No comments other than future involvement within the neighbourhood plan.	
3.	Highways Agency			No comments	
4.	Oxfordshire County Council			Oxfordshire County Council identified that close working between Culham Science Centre, South Oxfordshire District Council, Oxfordshire County Council and the neighbourhood planning group is required. This is due to the fact the neighbourhood plan boundary is adjacent to the Culham Science Centre masterplan area and a need to ensure wider area objectives are complimented by the neighbourhood plan. They also refer the neighbourhood planning group to the County Council's neighbourhood planning toolkit.	
5.	Natural England			No formal comments on the area application. Natural England has provided information/guidance on the relevant information provided by Natural England to support the neighbourhood plan process. Natural England have also identified the different stages where they should be consulted.	
6.	The Coal Authority			No comments other than wishing the parish council success in developing their neighbourhood plan.	
7.	Network Rail			The Clifton Hampden plan will need to take into consideration the following points:- Level Crossings	

				<p>Councils are urged to take the view that level crossings can be impacted in a variety of ways by planning proposals:</p> <ul style="list-style-type: none"> By a proposal being directly next to a level crossing By the cumulative effect of development added over time By the type of crossing involved By the construction of large developments (commercial and residential) where road access to and from site includes a level crossing By developments that might impede pedestrians ability to hear approaching trains By proposals that may interfere with pedestrian and vehicle users' ability to see level crossing warning signs By any developments for schools, colleges or nurseries where minors in numbers may be using a level crossing. 	
8.	English Heritage			<p>No formal objection, but provided supporting guidance on how heritage and the built environment can be taken forward as an important part of neighbourhood plan development.</p>	
9.	Hills Quarry	Land and Minerals Management	N	<p>Hills Quarry Products object to the area designation. They propose the omission of land covered by Hills proposals for a new gravel site. Hills have submitted a Scoping Request for an Environmental Impact Assessment for a sand and gravel extraction proposal in April 2014 to Oxfordshire County Council. They also highlight that the minerals consultation process, which the parish council have previously responded to provide sufficient opportunities for the parish council to input into the process. This along with the extensive pre application</p>	

				engagement work that Hills are looking to undertake will provide adequate opportunities for engagement by the parish council.	
10.	Mr and Mrs Oakland		N	Object to the proposals as the Culham Science area excluded from the area has more potential impact upon Clifton Hampden.	