

Application Number (for office use only)
Planning Number (if applicable)

1 Submission Details (BLOCK CAPITALS)
This is a FULL PLANS Submission [] or BUILDING NOTICE [] *please tick as appropriate*
 Is this a re- submission for this project? Yes [] No []

2 Address of the Work

 Postcode: When do you intend to start?

3 Full Description of Work e.g. *Erection of single storey extension:*

Use of Building eg Dwelling, office, shop....
 State present Use: State Proposed Use:

NOTE: Buildings put to "Relevant Use" see Note 3 over

4 Applicants Details please give full name of owner of the property (BLOCK LETTERS)
 Name:
 Address:
 Post Code: Tel: Email:
Do you consent to receiving correspondence electronically? Yes [] No []

5 Agents Details (if applicable) *Full Name and address*
 Name:
 Address:
 Post Code: Tel: Email:

6 Information for Calculating charges: Please make cheques payable to South Oxfordshire District Council
Charges Table A: New dwelling no of dwellings Charge £
 Table B: Extension (s) to dwelling floor area.....m2 Charge £
 Table C: Alteration to dwelling, est cost £..... Charge £
 Table D: Non Domestic New Build Charge £
 Table E: Non Domestic Alterations Charge £
Less any deduction for domestic multiple works Table B + C -Charge £
Total Charge inc VAT £

| | | |
|----------|--|---|
| 7 | Part P Will there be any new electrical circuits installed? Yes ... or No Is your electrician part P registered? Yes or No | Part J Does this scheme included a woodburning stove? Yes or No If yes is it being installed by Hetas installer? Yes..... Or No Individual fee will apply if not installed by Hetas |
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8 FULL PLANS APPLICATION
 Submitted in accordance with Regulation 12(2A) (b) and is accompanied by the appropriate charge
 Do you consent to an extension of time? Yes or No
 Do you agree to the plans being passed subject to conditions? Yes or No.....
 Name: (print)..... Signature: Date:
BUILDING NOTICE
 Submitted in accordance with Regulation 12(2A) (a) and is accompanied by the appropriate charge
 Name: (print) Signature: Date: